



Northwest Elementary School
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Mrs. Kathleen Hyland
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Dear Parents and Guardians,

As a part of our emergency preparedness plan, a Lockout Drill was conducted today. Upon notification of the lockout drill status, teachers locked their doors and windows, and the blinds were closed. Students remained in the classroom and continued working. Once the drill concluded, students and staff resumed their day.

Safety is a top priority for our students and staff and practicing various drills is a critical step in ensuring our students are able to react quickly in the case of an actual emergency. In addition, we have a School Safety Team which meets regularly to review and revise our procedures. This ensures that our procedures are current and up to date.

If you have any questions or concerns, please feel free to contact me.

Sincerely,

Mrs. Kathleen Hyland
Mrs. Kathleen Hyland
Principal