

MINUTES  
Board of Education  
Amityville Union Free School District  
Amityville, NY 11701  
**ANNUAL RE-ORGANIZATIONAL MEETING, July 2, 2014**  
Park North Administration Building – Board Room – 7:00 PM

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Board Approved: 05/13/15

**LOCATION:** Park North Administration Building – Board Room  
**IN ATTENDANCE:** Lisa Johnson Nathan King  
Ronald A. Moss Dr. Kathleen Corbett  
Carolyn Dodd Terry Fulton  
Jeannette Santos  
**OTHERS IN ATTENDANCE:** Dr. Mary T. Kelly- Superintendent of Schools  
Dr. Joan Lange, Interim Asst. Supt. Curriculum & Instruction  
Mrs. Sydney Friefelder-Interim Asst. Supt. Finance & Operations  
Ms. Lisa Hutchinson, Esq. – Guercio & Guercio  
Ms. Victoria Cantrella, Esq. – Guercio & Guercio  
Mr. John Sheahan, Esq. – Guercio & Guercio  
**CLERK IN ATTENDANCE:** Ms. Judith O’Neill  
**COMMUNITY:** 15 members present.

1. **MEETING CALLED TO ORDER BY** Ms. Judith O’Neill at 7:02 PM
  - A. **Emergency Exit/No Smoking Statement**-*In the unlikely event of an emergency, you need to note that exits are clearly marked. Take a moment to note the exit nearest to where you are seated. Smoking is not allowed on school grounds. Please turn off all communication devices during the business of the Board of Education.*
  - B. **Pledge of Allegiance** – The Board, Administration and attendees recited the Pledge of Allegiance.
  - C. **Community Input Regarding Board Agenda Items Only** – None
2. **ADMINISTER OATH OF OFFICE TO THE NEWLY ELECTED MEMBERS OF THE BOARD OF EDUCATION, & SIGNING OF OATH OF OFFICE BOOK**

1. Lisa Johnson - Term July 1, 2014 – June 30, 2017
2. Ronald A. Moss – Term July 1, 2014 – June 30, 2017
3. Carolyn Dodd – Term July 1, 2014 – June 30, 2017

Lisa Hutchinson administered the Oath of Office to the newly elected Board members. Following the taking of the Oath of Office, the newly elected Board members signed the Oath of Office book.

3. **ELECTION OF OFFICERS OF THE BOARD OF EDUCATION FOR 2014-2015**

A. **Election of the President of the Board:**

1. Nominations for President of the Board called for by John Sheahan, Esq.

Trustee Santos nominated Lisa Johnson and Trustee Dr. Corbett seconded.

As there were no further nominations, Mr. Sheahan closed the nominations and called for a vote.

**Motion CARRIED:** 7 Yes, 0 No, 0 Abstain

2. Taking of the Oath by President

Lisa Hutchinson, Esq. administered the Oath of Office for President of the Board of Education to Board member Lisa Johnson. Ms. Johnson signed the Oath of Office book.

*President Lisa Johnson presided for the remainder of the meeting.*

B. **Election of the 1<sup>ST</sup> Vice President of the Board:**

1. Nominations called for by School Attorney for 1<sup>st</sup> Vice President called for by President Johnson.

Trustee Fulton nominated Ronald A. Moss, seconded by Trustee Santos.

## ANNUAL RE-ORGANIZATIONAL MEETING MINUTES, July 2, 2014

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Trustee Dr. Corbett nominated Trustee Nathan King for 1<sup>st</sup> Vice President, seconded by President Johnson.

As there were no additional nominations, President Johnson closed the nominations.

Vote for Ronald A. Moss - 5 Yes, 2 No (Corbett, King), 0 Abstain. **Motion CARRIED.**

2. **Taking of the Oath by 1<sup>st</sup> Vice President** Lisa Hutchinson, Esq. administered the Oath of Office for 1<sup>st</sup> Vice President of the Board of Education to Board member Ronald A. Moss. Ronald A. Moss signed the Oath of Office book.

### C. Election of the 2<sup>nd</sup> Vice President of the Board:

1. Nominations called for by School Attorney for 2<sup>nd</sup> Vice President called for by President Johnson.

Trustee Dodd nominated Trustee Santos; seconded by President Johnson.

Trustee Jeannette Santos declined the nomination.

Trustee Santos nominated Trustee Terry Fulton, seconded by 1<sup>st</sup> Vice President Moss.

President Johnson nominated Trustee Nathan King. Trustee King declined.

Nominations were then closed.

Vote for Terry Fulton – 5 Yes, 0 No, 2 Abstain (Dodd & King abstained.) **Motion CARRIED.**

2. **Taking of the Oath by 2<sup>nd</sup> Vice President** – Ms. Lisa Hutchinson Esq. administered the Oath of Office for 2<sup>nd</sup> Vice President of the Board of Education to Board member Terry Fulton who then signed the Oath of Office book.

### 4. APPOINTMENT OF OFFICERS OF THE DISTRICT FOR 2014-2015

#### A. District Clerk

1. **Appointment of District Clerk – Judith O’Neill**  
**MOTION to APPROVE Agenda Item 4A-1** made by Trustee Dr. Corbett, seconded by Trustee Santos.  
**Motion CARRIED:** 7 Yes, 0 No, 0 Abstain
2. **Taking of the Oath by District Clerk** – Ms. Lisa Hutchinson administered the Oath of Office to Judith O’Neill. Judith O’Neill signed the Oath of Office book.

#### B. Deputy District Clerk

1. **Appointment of Deputy District Clerk – Eileen Becker**  
**MOTION to APPROVE Agenda Item 4A-1** made by 1<sup>st</sup> Vice President Moss, seconded by Trustee Santos.  
**Motion CARRIED:** 7 Yes, 0 No, 0 Abstain  
**Taking of the Oath by Deputy District Clerk.** The Oath was taken and Mrs. Becker signed the Oath of Office book on August 1, 2014

#### C. Claims Auditor

1. **Appointment of Claims Auditor – R.S. Abrams & Co., LLP (Gregg Chavious)**  
**MOTION to APPROVE Agenda Item 4C-1** made by 1<sup>st</sup> Vice President Ron Moss, seconded by Trustee Dr. Corbett. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain
2. **Taking of the Oath by Internal Auditor-** the Oath was taken and Mr. Chavious signed the Oath of Office Book on July 11, 2014

#### D. District Treasurer

1. **Appointment of District Treasurer – Michael Kearns**  
**MOTION to APPROVE Agenda Item 4D-1** made by 1<sup>st</sup> Vice President Moss, seconded by Trustee Dr. Corbett.  
**Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain
2. **Taking of the Oath by District Treasurer-** the Oath was taken and Mr. Kearns signed the Oath of Office Book on July 10, 2014

#### E. Superintendent of Schools

1. **Taking of the Oath by Superintendent**  
President Johnson called for a motion to approve Agenda Item 4E-1.  
**MOTION to APPROVE Agenda Item 4E-1** made by Trustee Santos, seconded by 1<sup>st</sup> Vice President Moss.  
**Motion CARRIED:** 7 Yes, 0 No, 0 Abstain. Ms. Lisa Hutchinson administered the Oath of Office to Dr. Mary T. Kelly.

5. OTHER APPOINTMENTS

A. School Attorney-General Counsel – Guercio & Guercio

**MOTION to APPROVE** Agenda Item 5-A made by 2<sup>nd</sup> Vice President Fulton, seconded by Trustee Santos.

**Discussion:** Trustee Dodd was opposed to this item and provided a list of law firms for the Board to investigate. Trustee Santos requested time to research. President Johnson was comfortable keeping Guercio & Guercio but is not opposed to looking at other firms for the 2015-16 school year. Trustee Dr. Corbett agreed to investigate for the sake of fiscal responsibility but is comfortable continuing with Guercio & Guercio for this year. 2<sup>nd</sup> Vice President Moss concurred with Lisa Johnson but wanted more time stating that Guercio & Guercio are doing a good job. 2<sup>nd</sup> Vice President Fulton concurred with keeping Guercio and Guercio and taking time to look at other firms. Trustee Dodd suggested that we put them on a retainer for 30 – 60 days while we investigate. **Motion CARRIED:** 6 yes, 1 no (Trustee Dodd voted no), 0 abstain.

A1. Approval of Contract

**MOTION to APPROVE** Agenda Item 5A1 made by 2<sup>nd</sup> Vice President Fulton, seconded by 1<sup>st</sup> Vice President Moss.

**Motion CARRIED:** 6 Yes, 1 no (Trustee Dodd voted no), 0 abstain.

B. School Attorney-Chief Negotiator

**MOTION to APPROVE** Agenda Item 5B made by 1<sup>st</sup> Vice President Moss, seconded by 2<sup>nd</sup> Vice President Fulton.

**Motion CARRIED:** 7 Yes, 0 No, 0 Abstain

B1 Approval of Contract

**MOTION to APPROVE** Agenda Item 5B1 made by Trustee Santos, seconded by 1<sup>st</sup> Vice President Moss.

**Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

C. External District Auditor

**MOTION to APPROVE** Agenda Item 5C made by 1<sup>st</sup> Vice President Moss, seconded by Trustee Dr. Corbett. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain

D. Internal District Auditor

**MOTION to APPROVE** Agenda Item 5D made by Trustee Dr. Corbett, seconded by Trustee Santos. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

- E. District Finance Counsel
- F. District Publicist
- G. Unemployment Services
- H. Third Party Administrator
- I. Workers' Compensation Services
- J. Claims Investigator
- K. Insurance Renewals
- L. Physician to Committee On Special Education
- M. School Physicals
- N. District Sexual Harassment Compliance Officers
- O. Civil Service Hearing Officer
- P. Superintendent's Hearing Officer
- Q. District Emergency Coordinator
- R. District Records Access Officer
- S. District Records Retention & Disposition Officer
- T. Purchasing Agent
- U. Medicaid Compliance Officer
- V. Homeless Liaison
- W. Section 504 Hearing Officer
- X. Title IX Hearing Officer
- Y. Asbestos Compliance Officer
- Z. Coordinator of Hazardous Materials

**MOTION to APPROVE** Agenda Items 5E through 5Z made by Trustee Dr. Corbett, seconded by Trustee Santos. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

- AA. Health & Safety Officer
- BB. Fire Inspector
- CC. Impartial Hearing Officers – Establishment of List
- DD. Board of Registration
- EE. District Mileage Rate

## ANNUAL RE-ORGANIZATIONAL MEETING MINUTES, July 2, 2014

**MOTION to APPROVE** Agenda Items 5AA through 5EE made by 1<sup>st</sup> Vice President Moss, seconded by 2<sup>nd</sup> Vice President Fulton, **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

### 6. DESIGNATIONS

- A. Official Bank Depositories
- B. Official Newspapers
- C. Authorized Signatories on Checks

**MOTION to APPROVE** Agenda Items 6A through 6C made by 2<sup>nd</sup> Vice President Fulton, seconded by Trustee Dr. Corbett. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

### 7. AUTHORIZATIONS

- A. Bind Insurance Coverage
- B. Bond Registration
- C. Certification of Payroll
- D. Fiscal Officer for Social Security Reports
- E. Invest District Funds
- F. Opening of Bids
- G. Petty Cash Funds
- H. Bidding Services

**MOTION to APPROVE** Agenda Items 7A through 7H made by 1st Vice President Moss, seconded by Trustee Dr. Corbett. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

### 8. BONDING OF PERSONNEL

**MOTION to APPROVE** Agenda Item 8 made by Trustee Dr. Corbett, seconded by 2<sup>nd</sup> Vice President Fulton. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

### 9. SPECIAL EDUCATION COMMITTEE APPOINTMENTS

**MOTION to APPROVE** Agenda Items 9A through 9C made by 1<sup>st</sup> Vice President Moss, seconded by Trustee Santos. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

### 10. STATE AND FEDERAL FUNDING

**MOTION to APPROVE** Agenda Item 10 made by Trustee Dr. Corbett, seconded by Trustee Santos. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

### 11. BOARD OF EDUCATION COMMITTEES

**MOTION to APPROVE** Agenda Item 11 made by Trustee Dr. Corbett, seconded by Trustee Santos.

**Discussion:** Committees as follows:

<u>POLICY COMMITTEE</u>	<u>SAFETY COMMITTEE</u>	<u>WELLNESS COMMITTEE</u>
Trustee Dr. Corbett	Trustee Dr. Corbett	Trustee Santos
1 <sup>st</sup> Vice President Moss	2 <sup>nd</sup> Vice President Fulton	Trustee Dodd
President Johnson		


**Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

### 12. CELL PHONE ASSIGNMENT

**MOTION to APPROVE** Agenda Item 12 made by 1<sup>st</sup> Vice President Moss, seconded by Trustee Dr. Corbett. **Discussion:** Dr. Corbett asked questions about the cell phone usage throughout the District. Dr. Kelly explained that the summer athletics cell phone is used for summer athletics only. The PPS cell phone is provided so that Mr. Paternostro can be reached as his duties take him to five buildings throughout the day. There are two cell phones provided for the election – one for each building. The 21<sup>st</sup> Century liaison goes to four buildings in the course of the day. Other phones are provided on an as need basis. **Motion CARRIED:** 7 Yes, 0 No, 0 Abstain.

The re-organizational meeting was concluded at 7:40 PM and the Special Meeting began.

Respectfully submitted,

  
Eileen Becker, Deputy District Clerk

BOARD OF EDUCATION  
Amityville Union Free School District  
Amityville, NY 11701  
Annual Re-Organization Agenda – July 2, 2014  
Park North Administration Building – Board Room – 7:00 PM

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07/02/14

1. MEETING CALLED TO ORDER BY DISTRICT CLERK
  - A. Emergency Exit, No Smoking Statement – *\*In the unlikely event of an emergency, you need to note that exits are clearly marked. Take a moment to note the exit nearest to where you are seated. \*Smoking is not allowed on school grounds. \*As a courtesy to others, please turn off cell phones and pagers during the meeting.*
  - B. Pledge of Allegiance
  - C. Community Input Regarding Board Agenda Items Only
  
2. ADMINISTER OATH OF OFFICE TO THE NEWLY ELECTED MEMBERS OF THE BOARD OF EDUCATION AND SIGNING OF OATH OFFICE BOOK
  1. Lisa Johnson – Term July 1, 2014 – June 30, 2017
  2. Ronald A. Moss – Term July 1, 2014 – June 30, 2017
  3. Carolyn Dodd – Term July 1, 2014 – June 30, 2017
  
3. ELECTION OF OFFICERS OF THE BOARD OF EDUCATION
  - A. Election of the President of the Board
    1. Nominations called for by School Attorney
    2. Taking of the Oath by President
  - B. Election of the 1<sup>st</sup> Vice President of the Board
    1. Nominations called for by School Attorney
    2. Taking of the Oath by 1<sup>st</sup> Vice President
  - C. Election of the 2<sup>nd</sup> Vice President of the Board
    1. Nominations called for by School Attorney
    2. Taking of the Oath by 2<sup>nd</sup> Vice President
  
4. APPOINTMENT OF OFFICERS OF THE DISTRICT
  - A. District Clerk
    1. Appointment of District Clerk
    2. Taking of the Oath by District Clerk
  - B. Deputy District Clerk
    1. Appointment of Deputy District Clerk
    2. Taking of the Oath by Deputy District Clerk
  - C. Claims Auditor
    1. Appointment of Claims Auditor
    2. Taking of the Oath by Claims Auditor
  - D. District Treasurer
    1. Appointment of District Treasurer
    2. Taking of the Oath by Treasurer
  - E. Superintendent of Schools
    1. Taking of the Oath by Superintendent
  
5. OTHER APPOINTMENTS
  - A. School Attorney – General Counsel
  - A1. Approval of Contract
  - B. School Attorney – Chief Negotiator
  - B1. Approval of Contract
  - C. External District Auditor
  - D. Internal District Auditor
  - E. District Finance Counsel
  - F. District Publicist
  - G. Unemployment Services

## ANNUAL RE-ORGANIZATION AGENDA – JULY 2, 2014

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- H. Third Party Administrator
  - I. Worker's Compensation Services
  - J. Claims Investigator
  - K. Insurance Renewals
  - L. Physician to Committee on Special Education
  - M. School Physicals
  - N. District Sexual Harassment Compliance Officers
  - O. Civil Service Hearing Officer
  - P. Superintendent's Hearing Officer
  - Q. District Emergency Coordinator
  - R. District Records Access Officer
  - S. District Records Retention & Disposition Officer
  - T. Purchasing Agent
  - U. Medicaid Compliance Officer
  - V. Homeless Liaison
  - W. Section 504 Hearing Officer
  - X. Title IX Hearing Officer
  - Y. Asbestos Compliance Officer
  - Z. Coordinator of Hazardous Materials
  - AA. Health & Safety Officer
  - BB. Fire Inspector
  - CC. Impartial Hearing Officers – Establishment of List
  - DD. Board of Registration
  - EE. District Mileage Rate
6. DESIGNATIONS
- A. Official Bank Depositories
  - B. Official Newspapers
  - C. Authorized Signatories on Checks
7. AUTHORIZATIONS
- A. Bind Insurance Coverage
  - B. Bond Registration
  - C. Certification of Payroll
  - D. Fiscal Officer for Social Security Reports
  - E. Invest District Funds
  - F. Opening of Bids
  - G. Petty Cash Funds
  - H. Bidding Services
8. BONDING OF PERSONNEL
9. SPECIAL EDUCATION COMMITTEE APPOINTMENTS
10. STATE AND FEDERAL FUNDING
11. BOARD OF EDUCATION COMMITTEES
12. CELL PHONE ASSIGNMENT

**BOARD OF EDUCATION  
AMITYVILLE UFSD  
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2014**

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**2 ADMINISTER OATH OF OFFICE TO NEWLY ELECTED MEMBERS**

1. The School Attorney of Guercio & Guercio, LLP will administer the Oath of Office to newly elected Trustee, Lisa Johnson for a term of July 1, 2014 – June 30, 2017. Trustee Johnson will sign the Oath Office Book.
  
2. The School Attorney of Guercio & Guercio, LLP will administer the Oath of Office to newly elected Trustee, Ronald A. Moss, for a term of July 1, 2014 – June 30, 2017. Trustee Moss will sign the Oath Office Book.
  
3. The School Attorney of Guercio & Guercio, LLP will administer the Oath of Office to newly elected Trustee, Carolyn Dodd, for a term of July 1, 2014 – June 30, 2017. Trustee Dodd will sign the Oath Office Book.

**BOARD OF EDUCATION  
AMITYVILLE UFSD  
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2014**

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**3A ELECTION OF THE PRESIDENT OF THE BOARD**

The School Attorney of Guercio & Guercio, LLP calls for nominations for the office of President of the Board.

Trustee	Johnson	was nominated by Trustee	Santos	seconded by Trustee	Corbett
Trustee		was nominated by Trustee		seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	

A motion was made to close nominations by John P. Seahan. Yes: 7 No: 0 Abstain: 0

Vote was called for by the School Attorney of Guercio & Guercio, LLP:

Trustee	Corbett	Yes:	X	No:		Abstain:	
Trustee	Dodd	Yes:	X	No:		Abstain:	
Trustee	Fulton	Yes:	X	No:		Abstain:	
Trustee	Johnson	Yes:	X	No:		Abstain:	
Trustee	King	Yes:	X	No:		Abstain:	
Trustee	Moss	Yes:	X	No:		Abstain:	
Trustee	Santos	Yes:	X	No:		Abstain:	

Lisa Johnson is declared Board President. The School Attorney of Guercio & Guercio, LLP administered the Oath of Office for the President of the Board of Education to Board Trustee Johnson. Lisa Johnson signed the Oath of Office Book.

President Johnson presided for the remainder of the meeting.

Prepared by: Guercio & Guercio



**BOARD OF EDUCATION  
AMITYVILLE UFSD  
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2014**

**3B ELECTION OF THE 1<sup>ST</sup> VICE PRESIDENT OF THE BOARD**

The School Attorney of Guercio & Guercio, LLP calls for nominations for the office of 1<sup>st</sup> Vice President of the Board.

Trustee	Moss	was nominated by Trustee	Fulton	seconded by Trustee	Santos
Trustee	King	was nominated by Trustee	Corbett	seconded by Trustee	Johnson
Trustee		was nominated by Trustee		seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	

A motion was made to close nominations by President Johnson; seconded Trustee Santos.

Yes: 7 No: 0 Abstain: 0

Vote was called for by the School Attorney of Guercio & Guercio, LLP:

Trustee	Corbett	Yes:		No:	X	Abstain:	
Trustee	Dodd	Yes:	X	No:		Abstain:	
Trustee	Fulton	Yes:	X	No:		Abstain:	
Trustee	Johnson	Yes:		No:	X	Abstain:	
Trustee	King	Yes:		No:	X	Abstain:	
Trustee	Moss	Yes:	X	No:		Abstain:	
Trustee	Santos	Yes:	X	No:		Abstain:	

Ronald A. Moss is declared 1<sup>st</sup> Vice President. The School Attorney of Guercio & Guercio, LLP administered the Oath of Office for 1<sup>st</sup> Vice President of the Board of Education to Board Trustee Moss. Ronald A. Moss signed the Oath of Office Book.

**BOARD OF EDUCATION  
AMITYVILLE UFSD  
ANNUAL RE-ORGANIZATION MEETING, JULY 2, 2014**

**3C ELECTION OF THE 2<sup>ND</sup> VICE PRESIDENT OF THE BOARD**

The School Attorney of Guercio & Guercio, LLP calls for nominations for the office of 2<sup>nd</sup> Vice President of the Board.

Trustee	Santos	was nominated by Trustee	Dodd	seconded by Trustee	Johnson
Trustee	Fulton	was nominated by Trustee	Santos	seconded by Trustee	Moss
Trustee	King	was nominated by Trustee	Johnson	seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	
Trustee		was nominated by Trustee		seconded by Trustee	

Trustee Santos and Trustee King declined the nomination.

A motion was made to close nominations by President Johnson seconded Trustee Santos.

Yes: 7 No: 0 Abstain: 0

Vote was called for by the School Attorney of Guercio & Guercio, LLP:

Trustee	Corbett	Yes:	X	No:		Abstain:	
Trustee	Dodd	Yes:		No:		Abstain:	X
Trustee	Fulton	Yes:	X	No:		Abstain:	
Trustee	Johnson	Yes:	X	No:		Abstain:	
Trustee	King	Yes:		No:		Abstain:	X
Trustee	Moss	Yes:	X	No:		Abstain:	
Trustee	Santos	Yes:	X	No:		Abstain:	

Terry Fulton is declared 2<sup>nd</sup> Vice President. The School Attorney of Guercio & Guercio, LLP administered the Oath of Office for 2<sup>nd</sup> Vice President of the Board of Education to Board Trustee Fulton. Terry Fulton signed the Oath of Office Book.

Annual Re-Organization Meeting, July 2, 2014

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4A APPOINTMENT OF DISTRICT CLERK

BE IT RESOLVED, that Judith O'Neill be appointed as District Clerk for the 2014-15 school year, at an annual salary of \$ 12,500.

4B APPOINTMENT OF DEPUTY DISTRICT CLERK

BE IT RESOLVED, that the Secretary of the Superintendent be appointed Deputy District Clerk for the 2014-15 school year, at no additional compensation. Should the Deputy District Clerk attend a meeting in the absence of the District Clerk, compensation will be paid at the hourly rate.

4C APPOINTMENT OF CLAIMS AUDITOR

BE IT RESOLVED, that R.S. Abrams & Co., LLP be appointed as Claims Auditor for the 2014-15 school year, at an annual fee of \$ 24,000.

4D APPOINTMENT OF DISTRICT TREASURER

BE IT RESOLVED, that Michael Kearns be appointed as District Treasurer for the 2014-15 school year, at an annual fee of \$23,100.

5A APPOINTMENT OF SCHOOL ATTORNEY – GENERAL COUNSEL

BE IT RESOLVED, that for the 2014-15 school year Guercio & Guercio, LLP be appointed general counsel school attorney at an annual retainer fee of \$52,200 with additional remuneration at a rate of \$240 per hour for attorneys; \$115 per hour for paralegal and the addition of Law Clerks at a rate of \$135 per hour for additional services.

5A1 APPROVAL OF CONTRACT FOR SCHOOL ATTORNEY – GENERAL COUNSEL

BE IT FURTHER RESOLVED, the Board of Education approves the contract presented and authorizes the President of the Board to sign the contract.

5B APPOINTMENT OF SCHOOL ATTORNEY – CHIEF NEGOTIATOR

BE IT RESOLVED, that for the 2014-2015 school year Guercio & Guercio, LLP be appointed chief negotiator at an annual retainer fee of \$52,200 with additional remuneration at a rate of \$240 per hour for attorneys; \$115 per hour for paralegal and the addition of Law Clerks at a rate of \$135 per hour for additional services.

5B1 APPROVAL OF CONTRACT FOR SCHOOL ATTORNEY – CHIEF NEGOTIATOR

BE IT FURTHER RESOLVED, the Board of Education approves the contract presented and authorizes the President of the Board to sign the contract.

5C APPOINTMENT OF EXTERNAL DISTRICT AUDITOR

BE IT RESOLVED, that Cullen & Danowski, LLP be appointed external district auditor at an annual retainer fee of \$48,700 which includes two meetings with either the Board or the Audit Committee. If significant additional time is necessary, it will be discussed before additional costs are incurred.

5D APPOINTMENT OF INTERNAL DISTRICT AUDITOR

BE IT RESOLVED, that for the 2014-15 Nawrocki Smith be appointed internal district auditor at an annual retainer fee of \$43,260 with hourly rates of \$175 for Partners; \$150 for Managers; \$125 for Supervisors; \$110 for Senior and \$90 for Staff for requested additional services.

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5E APPOINTMENT OF DISTRICT FINANCE COUNSEL

BE IT RESOLVED, the firm of Hawkins, Delafield & Wood designated as Finance or Bond Counsel to the Amityville Union Free School District for the 2014-15 school year.

The fee structure is based upon the size of the note issued as follows:

<u>Issue Amount in Dollars</u>	<u>2014-15 Fee</u>
\$5 million	N/A
\$6 million	N/A
\$7 million	N/A
\$8 million	\$6,850
\$9 million	\$7,175
\$10 million	\$7,500
\$11 million	\$7,800
\$12 million	\$8,100
\$13 million	\$8,400
\$14 million	\$8,700
\$15 million	\$9,000

Plus \$350 for each additional \$1 million notes up to \$20 million notes. The fee for tax anticipation note issues are pro-rated to the exact amount of the issue.

5F APPOINTMENT OF DISTRICT PUBLICIST

BE IT RESOLVED, that Syntax Communications be designated publicist services and basic web support services for the 2014-15 school year through Western Suffolk BOCES under COSER 6350 at an annual estimated BOCES fee of \$70,160.

5G APPOINTMENT OF UNEMPLOYMENT SERVICES

BE IT RESOLVED, that the Amityville Union Free School District designates the services from Arnold Standard for an annual fee of \$2,400 for 2014-15.

5H APPOINTMENT OF THIRD PARTY ADMINISTRATOR

BE IT RESOLVED, the appointment of Omni Financial Group as Third Party Administrator to ensure IRS regulation compliance of the 403b program at a fee of \$32 per employee for 294 403(b) Accounts for 2014-15 (\$9,408).

5I APPOINTMENT OF WORKERS' COMPENSATION SERVICES

BE IT RESOLVED, that the Amityville Union Free School District accepts the proposed Contract for Administrative Services for Worker's Compensation from Triad Group, LLC for an annual fee of \$27,573; medical bill review 15% of Savings; Medicare Secondary Payer Reporting \$950 for the 2014-15 school year.

5J APPOINTMENT OF CLAIMS SERVICE BUREAU

BE IT RESOLVED, that the Amityville School District designates the Claims Service Bureau for an annual fee of \$1,000 and \$65 per hour as claims are investigated plus allocated expenses in excess of \$100 for the 2014-15 school year.

5K INSURANCE RENEWALS - REVISED

BE IT RESOLVED, that the Amityville Union Free School District approves the recommendations submitted by BK International Brokers, LTD. For insurance effective July 1, 2014 as follows:

Type of Insurance	Carrier	2013-14 Premium	2014-15 Premium	Change
Property	Philadelphia Insurance Co.	\$ 251,343	\$ 262,943	\$ 11,600
Boiler & Machinery	Chubb (Federal Insurance Co.)	\$ 4,218	\$ 3,063	\$ 1,115

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General Liability	U. S. Specialty Insurance Co.	\$ 134,340	\$ 138,370	\$ 4,030
Business Auto	Philadelphia Insurance Co.	\$ 13,574	\$ 14,445	\$ 871
Crime Policy	Travelers Casualty & Surety Company of America	\$ 5,013	\$ 5,203	\$ 190
Umbrella	ACE America	\$ 57,675	\$ 63,375	\$ 5,700
Excess Liability Umbrella	Berkley National	\$ 15,000	\$ 16,500	\$ 1,500
School Board Liability	National Union Fire Insurance Co.	\$ 47,273	\$ 60,645	\$ 13,372
Cyber Coverage*	National Union Fire Insurance Co.		\$ 8,317	\$ 8,317
Excess Workers' Comp	ARCH	\$ 75,205	\$ 93,494	\$ 18,289
Excess Employer's Liability	Capital Indemnity	\$ 4,611	\$ 5,128	\$ 517
Student Catastrophic	Monumental	\$ 28,091	\$ 25,626	\$ (2,465)
Student Accident**	Monumental	\$ 3,160	\$ -	\$ (3,160)
Volunteer Accident	Starr Indemnity	\$ 500	\$ 500	\$ -
	<i>Total for All Policies</i>	\$ 640,003	\$ 698,609	\$ 58,761

6.24.14

9.00%

\*Cyber Coverage includes coverage of \$1,000,000 for security and privacy, event management & cyber extortion

\*\* Included with Student Catastrophic

5L APPOINTMENT OF PHYSICIAN TO COMMITTEE ON SPECIAL EDUCATION

BE IT RESOLVED, that Dr. Richard Bebirian be appointed as Physician to Committee on Special Education for 2014-15 to be paid at the rate of \$75 per committee meeting and \$25 per consultation.

5M1 APPOINTMENT OF SCHOOL PHYSICIAN

BE IT RESOLVED, that Dr. Richard Bebirian be appointed school physician for 2014-15.

5M2 ESTABLISH RATES FOR DISTRICT PHYSICALS

BE IT RESOLVED, that the following rates be established for services rendered by school physician during 2014-15:

Regular Physicals, Working Paper Physicals and Sports Physicals.....	\$15.00
All Employee Physicals.....	\$40.00
Consultation-Transportation, Extra Set of Books and Air Conditioning.....	\$25.00
PPD Test and Tuberculosis Tests.....	\$10.00
Specialized Tests – at a reasonable and customary fee	

5N APPOINTMENT OF DISTRICT SEXUAL HARASSMENT COMPLIANCE OFFICERS

BE IT RESOLVED, that the Assistant Superintendent for Curriculum and Instruction and the Director for Human Resources be appointed as District Sexual Harassment Compliance Officers for the 2014-15 school year. This appointment receives no additional compensation.

5O APPOINTMENT OF CIVIL SERVICE HEARING OFFICER

BE IT RESOLVED, that the Director for Human Resources be appointed as Civil Service Hearing Officer for the 2014-15 school year. This appointment receives no additional compensation.

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5P APPOINTMENT OF SUPERINTENDENT'S HEARING OFFICER AND ALTERNATE

BE IT RESOLVED, that the Director for Human Resources be appointed to act as the Superintendent's Hearing Officer and Assistant Superintendent for Curriculum and Instruction as the Alternate for the 2014-15 school year, and to report the findings to the Superintendent of Schools for action. This appointment receives no additional compensation.

5Q APPOINTMENT OF DISTRICT EMERGENCY COORDINATOR

BE IT RESOLVED, that the Assistant Superintendent for Finance and Operations be appointed as the District Emergency Coordinator for the 2014-15 school year. This appointment receives no additional compensation.

5R APPOINTMENT OF DISTRICT RECORDS ACCESS OFFICER

BE IT RESOLVED, that the Assistant Superintendent for Finance and Operations be appointed as the District Records Access Officer for the 2014-15 school year. This appointment receives no additional compensation.

5S APPOINTMENT OF DISTRICT RECORDS RETENTION AND DISPOSITION OFFICER

BE IT RESOLVED, that the Assistant Superintendent for Finance and Operations be appointed as the District Records Retention and Disposition Officer for the 2014-15 school year. This appointment receives no additional compensation.

5T APPOINTMENT OF PURCHASING AGENT

BE IT RESOLVED, that the Assistant Superintendent for Finance and Operations be designated as the Purchasing Agent for the 2014-15 school year. This appointment receives no additional compensation.

5U APPOINTMENT OF MEDICAID COMPLIANCE OFFICER

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Administrator for Pupil Personnel Services and Special Education to be appointed Medicaid Compliance Officer for 2014-15 the school year. This appointment receives no additional compensation.

5V APPOINTMENT OF HOMELESS LIAISON

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the Administrator for Pupil Personnel Services and Special Education to be appointed Homeless Liaison for the 2014-15 school year. This appointment receives no additional compensation.

5W APPOINTMENT OF SECTION 504 HEARING OFFICER

BE IT RESOLVED, that the Administrator for Pupil Personnel Services and Special Education be appointed Section 504 Hearing Officer for the 2014-15 school year. This appointment receives no additional compensation.

5X APPOINTMENT OF TITLE IX HEARING OFFICER

BE IT RESOLVED, that the Director of Physical Education, Health and Athletics be appointed as Title IX Hearing Officer for the 2014-15 school year. This appointment receives no additional compensation.

5Y APPOINTMENT OF ASBESTOS COMPLIANCE OFFICER

BE IT RESOLVED, that the Plant Facilities Administrator be appointed as the Asbestos Compliance Officer for the 2014-15 school year. This appointment receives no additional compensation.

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5Z APPOINTMENT OF COORDINATOR OF HAZARDOUS MATERIALS

BE IT RESOLVED, that the Plant Facilities Administrator be appointed as the Coordinator of Hazardous Materials for the 2014-15 school year. This appointment receives no additional compensation.

5AA APPOINTMENT OF HEALTH AND SAFETY OFFICER

BE IT RESOLVED, that the Plant Facilities Administrator be appointed as the Health and Safety Officer for the 2014-15 school year. This appointment receives no additional compensation.

5BB APPOINTMENT OF FIRE INSPECTOR

BE IT RESOLVED, that the Fire Marshall from the Suffolk County Fire Marshall's Office be authorized to conduct fire inspections in all buildings and prepare fire inspection reports in cooperation with Plant Facilities Administrator and the staff of the Amityville Union Free School for approval of the Superintendent of Schools and submission to the State Education Department.

5CC ESTABLISH LIST OF IMPARTIAL HEARING OFFICERS

WHEREAS the Regulations of the Commission of Education of the State of New York, Part 200.2(e), July 13, 1998, mandates the establishment of a list of certified names and qualifications of Impartial Hearing Officers, therefore,

BE IT RESOLVED, that the names included in the list established and accessible on the New York State Impartial Hearing Officers (IHO) website may serve as Impartial Hearing Officers for the Amityville Union Free School District for the 2014-15 school year on a rotating basis.

5DD APPOINTMENT OF BOARD OF REGISTRATION

BE IT RESOLVED, that pursuant to Section 2014.2 of the Education Law, the following qualified voters of the district are appointed to the Board of Registration for the Amityville Union Free School District for 2014-15 at a rate of \$12.50 per hour.

5EE ESTABLISH DISTRICT MILEAGE RATE

BE IT RESOLVED, that the mileage reimbursement rate be set at \$0.56 for the 2014-15 school year.

6A DESIGNATION OF OFFICIAL BANK DEPOSITORIES

BE IT RESOLVED, that Chase Manhattan Bank, Citi Bank and Bank of New York are designated as the official bank depositories for the 2014-15 School Year for the following accounts:

Chase Manhattan Bank

- General Fund Money Market Account
- General Fund Premier Aggregator Money Market
- School Lunch Fund Checking Account
- Federal Fund Checking Account
- Net Payroll Account
- Capital Fund Checking Account
- Capital Fund Premier Aggregator Money Market
- Bill Paying Account
- HS Extra Classroom Activity Fund Checking Account

Citi Bank

- Trust and Agency Fund Checking Account
- MS Extra Classroom Activity Fund Checking Account

The Bank of New York

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- Depository Account for Investment Collateral  
JPMorgan Chase
- Depository Account for Investment Collateral

6B DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED, the approval of Designation of Official Newspapers are the Amityville Record and the Massapequa Post. As an option, an alternate from time to time will be Newsday.

6C DESIGNATION OF AUTHORIZED SIGNATORIES ON CHECKS

BE IT RESOLVED, the Board of Education designates the District Treasurer and Assistant Superintendent for Finance and Operations as authorized signatories on checks for the 2014-15 school year.

7A AUTHORIZATION FOR BIND INSURANCE COVERAGE

BE IT RESOLVED, that the Superintendent of Schools be authorized to Bind Insurance Coverage for 2014-15 school year on behalf of the Amityville UFSD within budgetary appropriates after consultation with the Assistant Superintendent for Finance and Operations and District Legal Counsel, Guercio & Guercio LLP.

7B AUTHORIZATION BOND REGISTRATION

BE IT RESOLVED, that the District Clerk be designated to act as Bond Registration Agent for handling transfers of various outstanding bonds which may be transferred from coupon-bearing bonds for the 2014-15. This appointment receives no additional compensation.

7C AUTHORIZATION CERTIFICATION OF PAYROLLS

BE IT RESOLVED, that the Assistant Superintendent for Finance and Operations be authorized to certify payroll for the 2014-15 school year. This appointment receives no additional compensation.

7D AUTHORIZATION FISCAL OFFICER FOR SOCIAL SECURITY REPORTS

BE IT RESOLVED, that the Assistant Superintendent for Finance and Operations be authorized to act as fiscal officer for the social security reports for the 2014-15 school year. This appointment receives no additional compensation.

7E AUTHORIZATION INVEST DISTRICT FUNDS

BE IT RESOLVED, that the District Treasurer be authorized to invest district funds in accordance with policy established by the Board of Education.

7F AUTHORIZATION OPENING OF BIDS

BE IT RESOLVED, that the Assistant Superintendent for Finance and Operations be designated as the person responsible for the opening of bids. This appointment receives no additional compensation.

7G AUTHROZIATION PETTY CASH FUNDS

BE IT RESOLVED, that Petty Cash Funds are authorized for the 2014-15 school year in the amount of \$100 per school, Office of the Superintendent, Central Administration Office and School Lunch per Policy #6670 and #6670R.

7H AUTHORIZATION BIDDING SERVICES

BE IT RESOLVED, that Educational Data Services, Inc. (EDS) be awarded a contract to provide cooperative bidding services at an annual fee of \$9,000 for the 2014-15 school year. The same fee for the 2013-14 school year.



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8 BONDING OF PERSONNEL

BE IT RESOLVED, that the individuals holding the named positions are bonded for the 2014-15 school year as follows:

A. School District Treasurer	\$1,000,000
B. Assistant Superintendent for Finance and Operations	\$1,000,000
C. Claims Auditor	\$1,000,000
D. Superintendent of Schools	\$1,000,000
E. All other personnel covered by a blanket bond	\$ 100,000

9A APPOINTMENT OF CSE/CPSE COMMITTEE

BE IT RESOLVED, that the following named individuals are appointed to serve as members of the CSE/CPSE Committees on Special Education for the 2014-15 school year as follows:

<u>NAME</u>	<u>POSITION</u>	<u>MEMBER</u>
Peter Paternostro	Administrator for Pupil Personnel Services and Special Education	Chairperson
TBD	Assistant Administrator	Chairperson
Bruce Kollmar	Chairperson, CSE/CPSE	Chairperson
Heather Bausano	Psychologist	Chairperson of Sub-Committee
Deborah Becker	Psychologist	Chairperson of Sub-Committee
Nicola Beckles	Psychologist	Chairperson of Sub-Committee
Sandra Gomez	Psychologist	Chairperson of Sub-Committee
Mary Postiglione	Psychologist	Chairperson of Sub-Committee
Rebecca Feehan	Teacher/HS	Special Education Coordinator
Latessa Clairborne	Teacher/MS	Special Education Coordinator
Sandra Parmentier	Teacher/PA	Special Education Coordinator
Dr. Richard Beberian	Additional Member	Physician

AND WHEREAS authorization to designate or assign teachers to be granted to the Chairperson of the Committee as needed.

In addition to the above listed appointment, individuals who fulfill the following qualifications shall be members of this committee:

- a) A certified or licensed professional designated by the agency that is responsible for the Child from ages birth through two in the early intervention systems (within the county), if any; and
- b) A certified or licensed professional designated by the county, and
- c) The parents or legal guardian of the child with a disability or suspected of having a disability, and
- d) A regular education teacher (if the child is, or may be, participating in the regular education environment), and
- e) A special education teacher, or related service provider, of the child.

9B APPOINTMENT OF IMPARTIAL HEARING OFFICER

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools the Board of Education authorizes the Board President to appoint an impartial hearing officer for the due process hearings for the 2014-15 school year.

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9C RESOLUTION OF DUE PROCESS ISSUES PRIOR TO IMPARTIAL HEARINGS

BE IT RESOLVED, that upon the recommendation of the Superintendent of Schools and the Board of Education authorize the Administrator for Pupil Personnel Services and Special Education to resolve due process complaints prior to the commencement of impartial hearings.

10 STATE AND FEDERAL FUNDING

BE IT RESOLVED, that from time to time annual outside funding becomes available to the Amityville Union Free School District through Federal and State legislative acts, including, but not necessarily limited to:

- Individuals with Disabilities Education Improvements Act (IDEA)
  - Section 611
  - Section 619
- Consolidated Title Grants, including but not necessarily limited to
  - Title I, Parts A & D
  - Title II, Part A
  - Title III, Part A, LEP
  - Sig Grant
- Race To The Top
- Teachers of Tomorrow
- COMPASS
- 21<sup>st</sup> Century Community Learning Center

WHEREAS application for such funding requires action by the Board of Education – both to apply for and to accept these funds,

THEREFORE BE IT RESOLVED, that the Board of Education of the Amityville Union Free School District authorizes and empowers the Superintendent of Schools to apply for such funding for the 2014-15 school year. However, only the Board of Education shall accept such funding and the Superintendent shall provide the Board of Education with all documentation and information in an expeditious manner for the Board of Education to properly discharge its official duties regarding accepting such funding.

11A APPOINTMENT OF POLICY COMMITTEE

BE IT RESOLVED, the Superintendent of Schools, the Board President and two Board Trustees will serve as members of the Policy Committee for the 2014-15 school year for the purpose of reviewing the District Policy Manual and initiated updates and revisions in compliance with the New York State School Law for approval of the Board of Education.

11B APPOINTMENT OF SAFETY COMMITTEE

BE IT RESOLVED, the Plant Facilities Administrator, the ATA President, Teachers from each school and two Board Trustees will serve as members of the Safety Committee for the 2014-15 school year.

11C APPOINTMENT OF WELLNESS COMMITTEE

BE IT RESOLVED, the Director for Physical Education, Health and Athletics, Principals, Nurses and Teachers shall serve as members of the Wellness Committee for the 2014-15 school year.

12 ASSIGNMENT OF CELL PHONES FOR DISTRICT EMPLOYEES

BE IT RESOLVED, the list of employees are issued district cell phones for the 2014-15 school year for the purpose of their official employment responsibilities as follows:

Cell phones have been assigned as listed below:

- Northeast Elementary School Principal
- Athletic Director and additional 3 phones for coaches as needed
- Maintenance Foreman
- Grounds Foreman
- District Messenger
- Summer Athletics
- Administrator for Pupil Personnel Services and Special Education
- School Election

Cell phones are available to following on an on need basis:

- Superintendent of Schools
- Assistant Superintendent for Curriculum & Instruction
- Assistant Superintendent for Finance & Operations
- Director for Human Resources
- Director of Physical Education, Health and Athletics
- Northwest Elementary School Principal
- Edmund W. Miles Middle School Principal
- Park Avenue Memorial Elementary School Principal
- Amityville Memorial High School Principal
- District Clerk
- Board of Education President
- 21<sup>st</sup> CCLC Liaisons