

BOARD OF EDUCATION

Amityville Union Free School District, Amityville, NY 11701

Annual Reorganization Meeting Minutes – July 1, 2020

The Meeting was called to order by at 7:30 p.m. At the Park Avenue Memorial Elementary School, Gym.

IN ATTENDANCE: Dr. Terry Fulton, President
Juan Leon, 1st Vice President
Jeannette Santos, 2nd Vice President
Lisa Johnson, Trustee
Leslie Kretz, Trustee
Carol Seehof, Trustee

ALSO PRESENT: Dr. Mary T. Kelly, Superintendent of Schools
Andrea Pekar, Assistant Superintendent for Curriculum & Instruction
Dr. Thomas DeNicola, Assistant Superintendent for Technology and Administrative Services
Gregory Guercio, Guercio & Guercio, LLP
Lisa Hutchinson, Guercio & Guercio, LLP
Barbara Miller, District Clerk

AMITYVILLE U.F.S.D.
BOARD OF APPROVAL
BOARD OF EDUCATION MINUTES
DATE 8/12/20
DISTRICT CLERK SIGNATURE
Barbara Miller

COMMUNITY: 10

Dr. Mary T. Kelly led the audience in the Pledge of Allegiance.

OATH OF OFFICE FOR NEWLY ELECTED MEMBERS

2A through 2C. The Oath of Office for the newly elected Members of the Board of Education was administered by, Mara N. Harvey, Esq., Lamb and Barnosky, LLP followed with the signing of the Oath of Office Book early in the day.

- A. Lisa Johnson – Term July 1, 2020 through June 30, 2023
- B. Leslie Kretz – Term July 1, 2020 through June 30, 2023
- C. Carol Seehof - Term July 1, 2020 through June 30, 2023

ELECTION OF OFFICERS OF THE BOARD OF EDUCATION

3A. Nominations for the President of the Board called, for by Dr. Kelly.

Trustee Dr. Terry Fulton was nominated by Ms. Santos, seconded by Lisa Johnson.

Vote was called for Dr. Fulton by Dr. Kelly, Motion Passed: 6; 0 No; 0 Abstain.

Vote on Dr. Fulton carries and was declared Board President.

Dr. Fulton was administered the Oath of Office for President of the Board of Education by Ms. Hutchinson, and signed the Oath of Office Book.

President Dr. Terry Fulton presided for the remainder of the meeting.

3B. Nominations for the 1st Vice President of the Board called, for by Dr. Fulton.

Trustee Juan Leon was nominated by Ms. Seehof, seconded by Ms. Johnson.

Vote was called for Juan Leon by Dr. Fulton, Motion Passed: 6 Yes; 0 No; 0 Abstain.

Vote on Juan Leon carries and was declared 1st Vice President.

Mr. Leon was administered the Oath of Office for President of the Board of Education by Ms. Hutchenson, and signed the Oath of Office Book.

3C. Nominations for the 2nd Vice President of the Board called, for by Dr. Fulton.

Trustee Jeannette Santos was nominated by Mr. Leon, seconded by Ms. Johnson.

Vote was called for Jeannette Santos by Dr. Fulton, Motion Passed: 6 Yes; 0 No; 0 Abstain.

Vote on Santos carries and was declared 2nd Vice President.

Ms. Santos was administered the Oath of Office for President of the Board of Education by Ms. Hutchenson, and signed the Oath of Office Book.

APPOINTMENT OF OFFICERS OF THE DISTRICT

Motion to approve Agenda Items 4A made by Ms. Santos; seconded by Ms. Johnson. Discussion: None.
Motion Carries: 6 Yes; 0 No; 0 Abstain.

A. District Clerk

1. Appointment of District Clerk
2. Taking of the Oath by District Clerk

Barbara Miller was administered the Oath of Office for District Clerk of the Board of Education by Ms. Hutchenson and signing of the Oath of Office Book will be done at a later date.

Motion to approve Agenda Items 4B made by Ms. Santos; seconded by Ms. Johnson. Discussion: None.
Motion Carries: 6 Yes; 0 No; 0 Abstain.

B. Deputy District Clerk

1. Appointment of Deputy District Clerk
2. Taking of the Oath by Deputy District Clerk

Christine Kim appointed Deputy District Clerk. Taking of the Oath for Deputy District Clerk and signing of the Oath of Office Book will be done at a later date.

C. Claims Auditor

Appointment of Claims Auditor

Taking of the Oath by Claims Auditor and signing of the Oath of Office Book will be done at a later date.

Motion to approve Agenda Items 4D made by Mr. Leon; seconded by Ms. Johnson. Discussion: None.
Motion Carries: 6 Yes; 0 No; 0 Abstain.

D. District Treasurer

Appointment of District Treasurer

Michael Kearns appointed District Treasurer. Taking of the Oath for District Treasurer and signing of the Oath of Office Book will be done at a later date.

E. Superintendent of Schools

Taking of the Oath by Superintendent

July 1, 2020

Dr. Mary T. Kelly was administered the Oath of Office for Superintendent of Schools of the Board of Education by Ms. Hutchenson and signing the Oath of Office Book will take place at a later date.

5. OTHER APPOINTMENTS

Motion to approve Agenda Items 5A and 5B made by Ms. Santos; seconded by Ms. Johnson. Discussion: None.
Motion Carries: 6 Yes, 0 No; 0 Abstain.

- A. School Attorney – General Counsel
- B. School Attorney – Labor Counsel

Motion to approve Agenda Items 5C and 5LL made by Mr. Leon; seconded by Ms. Johnson. Discussion: None.
Motion Carries: 6 Yes, 0 No; 0 Abstain.

- C. External District Auditor
- D. Internal District Auditor
- E. District Finance Counsel
- F. Financial Advisory Services
- G. District Publicist
- H. Unemployment Services
- I. Third Party Administrator
- J. Insurance Renewals
- K. State School Physician
- L. Bid Maintenance
- M. Architectural/Engineering Services
- N. Affordable Care Act Administration and Consulting
- O. School Food Service Consulting
- P. Athletic Trainer Services
- Q. District Sexual Harassment Compliance Officers
- R. Civil Service Hearing Officer
- S. Superintendent's Hearing Officer
- T. District Emergency Coordinator
- U. District Records Access Officer
- V. District Records Retention & Disposition Officer
- W. Purchasing Agent
- X. Medicaid Compliance Officer
- Y. Medicaid Compliance Administrator
- Z. Homeless Liaison
- AA. Dignity Act Coordinators
- BB. Section 504 Hearing Officer
- CC. Title IX Hearing Officer
- DD. Asbestos Compliance Officer
- EE. Coordinator of Hazardous Materials
- FF. Health & Safety Officer
- GG. Fire Inspector
- HH. Impartial Hearing Officers – Establishment of List
- II. Board of Registration
- JJ. District Mileage Rate
- KK. School Nutrition Services

LL. Foster Care Liaison

Motion to approve Agenda Items 6A through 6C made by Ms. Santos; seconded by Ms. Johnson.
Discussion: None. Motion Carries: 6 Yes, 0 No; 0 Abstain.

6. DESIGNATIONS

- A. Designation of Official Bank Depositories
 - 1. JPMorgan Chase
 - 2. People's United Bank
 - 3. Empire National Bank
- B. Official Newspapers
 - 1. Amityville Record
 - 2. Massapequa Post
- C. Authorized Signatories on Checks
 - 1. District Treasurer
 - 2. Assistant Superintendent for Finance and Operations

Motion to approve Agenda Items 7A through 7H made by Mr. Leon; seconded by Ms. Johnson.
Discussion: None. Motion Carries: 6 Yes, 0 No; 0 Abstain.

7. AUTHORIZATIONS

- A. Bind Insurance Coverage
- B. Bond Registration
- C. Certification of Payrolls
- D. Fiscal Officer for Social Security Reports
- E. Invest District Funds
- F. Opening of Bids
- G. Petty Cash Funds
- H. Budget Transfers

Motion to approve Agenda Items 8A through 8F made by Mr. Leon; seconded by Ms. Johnson.
Discussion: None. Motion Carries: 6 Yes, 0 No; 0 Abstain.

8. BONDING OF PERSONNEL

- A. School District Treasurer
- B. Assistant Superintendent for Finance and Operations
- C. Assistant Business Administrator
- D. Claims Auditor
- E. Superintendent
- F. Other Personnel Covered by a Blanket Bond

Motion to approve Agenda Items 9A through 9C made by Ms. Seehof; seconded by Ms. Santos. Discussion:
None. Motion Carries: 6 Yes, 0 No; 0 Abstain.

9. SPECIAL EDUCATION COMMITTEE APPOINTMENTS

- A. Appointment of CSE/CPSE Committee
- B. Appointment of Impartial Hearing Officer
- C. Resolution of Due Process Issues Prior to Impartial Hearing

Motion to approve Agenda Item 10A made by Ms. Santos; seconded by Ms. Seehof.

Discussion: None. Motion Carries: 6 Yes, 0 No; 0 Abstain.

10. FUNDING

A. State & Federal Funding

11. BOARD OF EDUCATION COMMITTEES

Motion to approve Agenda Item 11A made by Mr. Leon; seconded by Ms. Santos.
Discussion: None. Motion Carries: 6 Yes, 0 No; 0 Abstain.

A. Policy Committee: Mr. Leon, Dr. Fulton, Ms. Johnson

Motion to approve Agenda Item 11B made by Ms Johnson; seconded by Ms. Kretz.
Discussion: None. Motion Carries: 6 Yes, 0 No; 0 Abstain

B. Safety Committee: Ms. Santos, Ms. Seehof

Motion to approve Agenda Item 11C made by Mr. Leon; seconded by Ms. Johnson.
Discussion: None. Motion Carries: 6 Yes, 0 No; 0 Abstain

C. Wellness Committee: Ms. Kretz, Ms. Santos

D. Audit Committee: Amityville UFSD School Board

Ms. Santos would like a Diversity and Equity Committee to be added and also ask the community if they would like to sit on these committees.

Ms Johnson and Mr. Leon recommend that we have a discussion about these committees on a later date.

Motion to approve Agenda Items 12A made by Mr. Leon; seconded by Ms. Kretz..
Discussion: None. Motion Carries: 6 Yes, 0 No; 0 Abstain.

12. CELL PHONE ASSIGNMENT

A. Authorized Personnel

Lisa Johnson asked about certain title on the Regular Monthly Meeting agenda.

Dr. Fulton stated that a resignation letter was received from Trustee Pawlewicz do to her moving and he would like to publicly acknowledge the good work she has done for the Amityville School District.

Dr. Fulton also stated that we have 3 options to fill her seat.

1. Is to have an election.
- 2.The Board can do nothing and leave that seat vacant.
- 3.The Board can seek interest from the community.

Ms. Santos stated that we should appoint someone.

Mr. Leon also stated that the Board should interview candidates.

Ms. Seehof, Ms Kretz and Ms. Johnson agree that we should interview candidates.

Motion to go adjourn into executive session at 8:25 p.m.to discuss Personnel Matters made by Mr. Leon; seconded by Ms. Santos. Discussion: None. Motion Carries: 6 Yes, 0 No; 0 Abstain.

July 1, 2020

IN ATTENDANCE: Dr. Terry Fulton, President
Juan Leon, 1st Vice President
Jeannette Santos, 2nd Vice President
Lisa Johnson, Trustee
Leslie Kretz, Trustee
Carol Seehof, Trustee

Motion to exit Executive Session and return to the Public Meeting at 9:41 p.m. made by Mr. Leon seconded by Ms. Seehof. Motion Carries: 6 Yes; 0 No; 0 Abstain

Motion to adjourn Open Meeting at 9:43 p.m. made by Mr. Leon; seconded by Ms. Seehof .
Motion Carries: 6 Yes; 0 No; 0 Abstain