

BOARD OF EDUCATION
Amityville Union Free School District, Amityville, NY 11701
Reorganization Meeting – July 11, 2024 – 7:30pm

To view/listen to the audio of this meeting, please click [here](#)

1. Meeting Called to Order

The meeting was called to order at 5:32 p.m. by President Lisa Johnson at Park Avenue Memorial Elementary School in Art Room 107.

IN ATTENDANCE: Ms. Lisa Johnson, Trustee
Ms. Carol Seehof, Trustee
Mrs. Leslie Kretz, Trustee
Mrs. Wendy Canestro, Trustee
Mrs. Megan Messmann, Trustee
Mrs. Caroline Fanning, Trustee
Mr. Christopher Nehring, Trustee

ABSENT: N/A

ALSO PRESENT: Dr. Gina Talbert, Superintendent of Schools
Dr. Joan Lange, Assistant Superintendent for Curriculum & Instruction
(arrived after Exec began)
Dr. Bridgette Waite, Assistant Superintendent for Human Resources
Ms. Olivia Buatsi, Assistant Superintendent for Finance &
Operations/Deputy District Clerk
Mr. Carl Fraser, Consultant
Mr. John Sheahan, Esq., Guercio & Guercio
Mrs. Melissa Durnin, District Clerk

EXECUTIVE SESSION

Motion to enter to Executive Session at 5:33 p.m. made President Lisa Johnson for the purpose of advice from Counsel regarding a particular person's; negotiations update AAA as well as ATA, as well as interviews for several candidates positions

Motion to Approve 1st	Motion to Approve 2nd
Leslie Kretz	Wendy Canestro

Motion **CARRIED YES: 7 | NO: 0**

RECONVENE FROM EXECUTIVE SESSION

There was a consensus of the Board of Education to enter the open meeting at 7:51 p.m.

Emergency Exit, No Smoking Statement**In the unlikely event of an emergency, you need to note that exits are clearly marked. Take a moment to note the exit nearest to where you are*

seated. *Smoking is not allowed on school grounds. *As a courtesy, please turn off cell phones during the meeting.*

B. Pledge of Allegiance

President Johnson asked that everyone stand and recite the Pledge of Allegiance.

1. ELECTION OF OFFICERS OF THE BOARD OF EDUCATION

A. Election of the President of the Board

1. Nominations called for by District Counsel

District Counsel calls for nominations for the office of **President of the Board of Education**.

Trustee	Caroline Fanning	nominated	Trustee	Wendy Canestro
Trustee	Carol Seehof	nominated	Trustee	Lisa Johnson
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	

A motion was made to close nominations for President by Lisa Johnson; seconded by Wendy Canestro. Yes: 7 No: 0 Abstain:

Vote For Wendy Canestro	Yes	No
Wendy Canestro	X	
Caroline Fanning	X	
Lisa Johnson		X
Leslie Kretz		X
Megan Messmann	X	
Christopher Nehring		X
Carol Seehof		X

Yes: 3 | No: 4 | Abstain: 0

Vote For Lisa Johnson	Yes	No
Wendy Canestro		X
Caroline Fanning	X	
Lisa Johnson	X	
Leslie Kretz	X	
Megan Messmann	X	
Christopher Nehring	X	
Carol Seehof	X	

Yes: 6 | No: 1 | Abstain: 0

2. Taking of the Oath by President Lisa Johnson

B. Election of the 1st Vice President of the Board

1. Nominations called for by the President of the Board of Education

Trustee	Caroline Fanning	nominated	Trustee	Wendy Canestro
Trustee	Leslie Kretz	nominated	Trustee	Carol Seehof
Trustee	Wendy Canestro	nominated	Trustee	Megan Messmann
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	

A motion was made to close nominations for 1st Vice President by Lisa Johnson; first by Wendy Canestro. Leslie Kretz seconded Yes: 7 No: 0 Abstain: _____

Vote For Wendy Canestro	Yes	No
Wendy Canestro	X	
Caroline Fanning	X	
Lisa Johnson		X
Leslie Kretz		X
Megan Messmann	X	
Christopher Nehring		X
Carol Seehof		X

Yes: 3 | No: 4 | Abstain: 0

Vote For Carol Seehof	Yes	No
Wendy Canestro		X
Caroline Fanning		X
Lisa Johnson	X	
Leslie Kretz	X	
Megan Messmann		X
Christopher Nehring	X	
Carol Seehof	X	

Yes: 4 | No: 3 | Abstain: 0

1. Taking of the Oath by 1st Vice President Carol Seehof

C. Election of the 2nd Vice President of the Board

1. Nominations called for by the President of the Board of Education

Trustee	Wendy Canestro	nominated	Trustee	Megan Messmann
Trustee	Carol Seehof	nominated	Trustee	Leslie Kretz
Trustee	Wendy Canestro	nominated	Trustee	Caroline Fanning
Trustee	Megan Messmann	nominated	Trustee	Christopher Nehring
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	
Trustee		nominated	Trustee	

A motion was made to close nominations for 2nd Vice President by Lisa Johnson; first by Carol Seehof. Christopher Nehring seconded Yes: 7 No: 0 Abstain:

Vote For Megan Messmann	Yes	No
Wendy Canestro	X	X
Caroline Fanning	X	
Lisa Johnson		X
Leslie Kretz		X
Megan Messmann	X	
Christopher Nehring	X	

Carol Seehof		X
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Yes: 4 | No: 3 | Abstain: 0

2. Taking of the Oath by 2nd Vice President Megan Messmann

D. Change of End Term for Trustee Wendy Canestro

Motion to amend the agenda to add Agenda Item 2D, which is a Resolution that rescinds the Resolution to appoint Wendy Canestro with the term ending May 20, 2025. This change will end her term on June 30, 2025.

Motion to Approve 1st	Motion to Approve 2nd
Caroline Fanning	Leslie Kretz

Motion **CARRIED YES: 7 | NO: 0**

Motion to approve Agenda Item 2D

Motion to Approve 1st	Motion to Approve 2nd
Carol Seehof	Leslie Kretz

Motion **CARRIED YES: 7 | NO: 0**

3. APPOINTMENT OF OFFICERS OF THE DISTRICT FOR THE 2024-2025 SCHOOL YEAR

A. APPOINTMENT OF DISTRICT CLERK

BE IT RESOLVED, that Melissa Durnin be appointed District Clerk at an annual salary of \$65,000.00, and authorizes the Board President to execute an Agreement for such services.

Motion to Approve 1st	Motion to Approve 2nd
Leslie Kretz	Carol Seehof

NAME	Yes	No
Wendy Canestro		X
Caroline Fanning	X	
Lisa Johnson	X	X
Leslie Kretz	X	X
Megan Messmann		X
Christopher Nehring	X	
Carol Seehof	X	

Motion **CARRIED YES: 5 | NO: 2**

Intervening Motion to amend to change Full time District Clerk position to Part time.

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Megan Messmann

NAME	Yes	No
Wendy Canestro	X	
Caroline Fanning	X	
Lisa Johnson		X
Leslie Kretz		X
Megan Messmann	X	X
Christopher Nehring		X

Carol Seehof		X
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Motion **FAILED** YES: 3 | NO: 4

Taking of the Oath by **District Clerk Melissa Durnin**

B. APPOINTMENT OF DEPUTY DISTRICT CLERK

BE IT RESOLVED, that Olivia T. Buatsi be appointed Deputy District Clerk.

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Leslie Kretz

Motion **CARRIED** YES: 7 | NO: 0

Taking of the Oath by **Deputy District Clerk Olivia Buatsi**

C APPOINTMENT OF DISTRICT TREASURER

BE IT RESOLVED, that Michael T. Kearns be appointed as District Treasurer at an annual salary of \$26,010.00 and authorizes the Board President to execute an Agreement for such services.

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Christopher Nehring

Motion **CARRIED** YES: 7 | NO: 0

D. Superintendent of Schools

1. Taking of the Oath by Superintendent

Taking of the Oath by **Superintendent Dr. Gina Talbert**

Recently sworn in Trustees Megan Messmann and Caroline Fanning are re-sworn in in public

4. OTHER APPOINTMENTS FOR THE 2024-2025 SCHOOL YEAR

A. APPOINTMENT OF SCHOOL ATTORNEY- GENERAL COUNSEL

BE IT RESOLVED, that Guercio & Guercio, LLP be appointed general counsel for the period of July 1, 2024 through September 25, 2024 at an annual retainer fee of \$61,000, prorated, with additional remuneration at a rate of \$265 per hour for attorneys, \$160 per hour for law clerks, and \$135 for paralegal services, and hereby authorizes the Board President to sign the contract.

B. APPOINTMENT OF SCHOOL ATTORNEY- LABOR COUNSEL

BE IT RESOLVED, that Guercio & Guercio, LLP be appointed labor counsel for the period of July 1, 2024 through September 25, 2024 at an annual retainer fee of \$62,000, prorated, with additional remuneration at a rate of \$265 per hour for attorneys, \$160 per hour for law clerks, and \$135 for paralegal services, and hereby authorizes the Board President to sign the contract.

4A – 4B

Motion to Approve 1st	Motion to Approve 2nd
Carol Seehof	Leslie Kretz

Motion **CARRIED YES: 7 | NO: 0**

C. APPOINTMENT OF EXTERNAL DISTRICT AUDITOR **TABLED**

BE IT RESOLVED, that Cullen & Danowski, LLP be appointed external district auditor for the period of July 1, 2024 through September 25, 2024 at an annual retainer fee of \$51,600, prorated, and hereby authorizes the Board President to sign the contract.

Motion to Table

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Christopher Nehring

Motion **CARRIED YES: 7 | NO: 0**

D. APPOINTMENT OF INTERNAL DISTRICT AUDITOR

BE IT RESOLVED, that Nawrocki Smith be appointed internal district auditor for the period of July 1, 2024 through September 25, 2024 at an annual retainer fee of \$43,260, prorated, with hourly rates of \$200 for Partners; \$175 for Managers; \$150 for Supervisors; \$125 for Senior and \$100 for Staff for requested additional services, and hereby authorizes the Board President to sign the contract.

E. APPOINTMENT OF CLAIMS AUDITOR

BE IT RESOLVED, that Cerini & Associates, LLP be appointed as Claims Auditor for the period of July 1, 2024 through September 25, 2024 at an annual fee of \$21,400, prorated, and hereby authorizes the Board President to sign the contract.

F. APPOINTMENT OF BOND COUNSEL

BE IT RESOLVED, the firm of Hawkins Delafield & Wood, LLP be designated Bond Counsel for the period of July 1, 2024 through September 25, 2024, and hereby authorizes the Board President to sign the contract. The fee structure is based upon the size of the note issued as follows:

<u>Issue Amount in Dollars</u>	<u>Fee</u>
\$5 million	\$6,000
\$6 million	\$6,750
\$7 million	\$7,000
\$8 million	\$7,350
\$9 million	\$7,675
\$10 million	\$8,100
\$11 million	\$8,300
\$12 million	\$8,600
\$13 million	\$9,000
\$14 million	\$9,300
\$15 million	\$9,600

Plus \$350 for each additional \$1 million notes up to \$20 million notes. The fee for tax anticipation notes issues are pro-rated to the exact amount of the issue.

4D – 4F

Motion to Approve 1st	Motion to Approve 2nd
Leslie Kretz	Wendy Canestro

Motion **CARRIED YES: 7 | NO: 0**

G. APPOINTMENT OF FINANCIAL ADVISORY SERVICES

BE IT RESOLVED, that Capital Markets Advisors, LLC will provide financial advisement for the period of July 1, 2024 through September 25, 2024, and hereby authorizes the Board President to sign the contract. The fee will be as follows:

Bond issues; a base fee of \$8,950 plus \$0.67 per each \$1,000 of bonds issued
Note issue: a base fee of \$4,750 plus \$0.25 per each \$1,000 of notes issued
For continuing disclosure: \$2,700
For special projects including state aid assistance: hourly at \$195 per hour
Printing, web hosting and distribution: Estimated at \$675

Motion to Approve 1st	Motion to Approve 2nd
Caroline Fanning	Leslie Kretz

Motion **CARRIED YES: 7 | NO: 0**

H. APPOINTMENT OF DISTRICT PUBLICIST TABLED

BE IT RESOLVED, that Syntax be designated publicist and provide full-service communications and website services through Eastern Suffolk BOCES, and hereby authorizes the Board President to sign the contract at a fee of \$95,823.20.

Motion to Table

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Christopher Nehring

Motion **CARRIED YES: 7 | NO: 0**

I. APPOINTMENT OF UNEMPLOYMENT SERVICES

BE IT RESOLVED, Arnold Standard Cos. designated for the services Unemployment Services for the period of July 1, 2024 through September 25, 2024 at an annual fee of \$4,800.00, prorated, and hereby authorizes the Board President to sign the contract.

J. APPOINTMENT OF THIRD PARTY ADMINISTRATOR

BE IT RESOLVED, the appointment of Omni Financial Group as Third Party Administrator to ensure IRS regulation compliance of the 403b program for the period of July 1, 2024 through September 25, 2024 at a fee of \$1,500.00 (P3), prorated, and a service fee of \$36.00 per employee for Non-P3 Service Providers, and hereby authorizes the Board President to sign the contract.

K. INSURANCE RENEWALS

BE IT RESOLVED, that the Amityville Union Free School District approves the following effective July 1, 2024:

<u>TYPE OF INSURANCE</u>	<u>CARRIER</u>
Property	NYSIR
Boiler & Machinery	NYSIR
General Liability	NYSIR
Commercial Auto	NYSIR
Umbrella Liability	NYSIR
School Board Liability	NYSIR
Fiduciary Liability	Gallagher
Crime Policy	Gallagher
Excess Employer's Liability	Gallagher
Cyber Liability	Gallagher

Excess Workers' Comp	Marshalls & Sterling
Student Accident	Gallagher/Bolinger

The Board of Education authorizes Olivia T. Buatsi, Assistant Superintendent for Finance and Operations to sign the listed insurance contracts where required.

L. APPOINTMENT OF DISTRICT PHYSICIAN

BE IT RESOLVED, that Dr. Jason B. Hitner be appointed as District Physician for the period of July 1, 2024 through September 25, 2024 at the annual rate of \$30,000, prorated, and hereby authorizes the Board President to sign the contract.

M. APPOINTMENT OF DISTRICT ATHLETIC TRAINER

BE IT RESOLVED, that Excel Sports Performance Academy be as District Athletic Trainer for the period of July 1, 2024 through September 25, 2024 at an annual fee of \$80,000.00, prorated, and hereby authorizes the Board President to sign the contract.

N. APPOINTMENT OF BID MAINTENANCE

BE IT RESOLVED, that the Board of Education designates Educational Data Services for bidding services at an annual licensing and maintenance fee of \$9,850.00, prorated, and \$2,100 for Time and Material for trades bids, and hereby authorizes the Board President to sign the contract.

4I – 4N

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Christopher Nehring

Motion **CARRIED YES: 7 | NO: 0**

O. APPOINTMENTS OF ARCHITECTURAL/ENGINEERING SERVICES -

BE IT RESOLVED, that H2M be designated for architectural and engineering services at the fee for basic services to be a percentage of the construction costs as stated in the contract, and hereby authorizes the Board President to sign the contract. Additional hourly rates are as follows:

<u>TYPE</u>	<u>FEE</u>
Principal	\$280 per hour
Associate Architect	\$220 per hour
Associate Engineer	\$240 per hour
Director of Architecture	\$250 per hour
Project Manager	\$185 per hour
Project Architect/Landscape Architect	\$160 per hour
Project Engineer	\$165 per hour
Interior Designer	\$150 per hour
Construction Administrator	\$155 per hour
Architect	\$160 per hour

<u>TYPE</u>	<u>FEE</u>
Engineer	\$160 per hour
Draftsperson	\$120 per hour
Administrative Staff	\$80 per hour
Business Administrator	\$95 per hour
Computer Network Consultant	\$190 per hour

Motion to Approve 1st	Motion to Approve 2nd
Megan Messmann	Leslie Kretz

Motion **CARRIED YES: 7 | NO: 0**

P. AUTHORIZATION FOR AFFORDABLE CARE ACT ADMINISTRATION AND CONSULTING

BE IT RESOLVED, the Board of Education designates Seneca Consulting Group as Affordable Health Care Act consultant for the period July 1, 2024 through September 25, 2024, and hereby authorizes the Board President to sign the contract. The fees are as follows:

<u>TYPE</u>	<u>FEE</u>
ACA Administration	\$11,672.50 , prorated
1095 Form Printing and Mailing Fee	\$0.77 + Postage
Consulting Outside Scope of Services	\$275.00 per hour

Q. APPOINTMENT OF SCHOOL FOOD SERVICE CONSULTING

BE IT RESOLVED, that H.M.B. Consultants be appointed as the Amityville Union Free School District Food Service Consultant, at a yearly fee of \$14,546.00, and hereby authorizes the Board President to sign the contract.

4P -4Q

Motion to Approve 1st	Motion to Approve 2nd
Leslie Kretz	Wendy Canestro

Motion **CARRIED YES: 7 | NO: 0**

R. SAFETY, SECURITY AND EMERGENCY PREPAREDNESS

BE IT RESOLVED, that Altaris Consulting Group, be designated for security consultant services through Southern Westchester BOCES at a rate of \$76,424.00, and hereby authorizes the Board President to sign the contract.

Motion to Approve 1st	Motion to Approve 2nd
Megan Messmann	Christopher Nehring

Motion **CARRIED YES: 7 | NO: 0**

S. APPOINTMENT OF DISTRICT SEXUAL HARASSMENT COMPLIANCE OFFICER

BE IT RESOLVED, that Dr. Bridgette Waite, Assistant Superintendent for Human Resources be appointed as District Sexual Harassment Compliance Officer.

T. APPOINTMENT OF CIVIL SERVICE HEARING OFFICER

BE IT RESOLVED, that Dr. Bridgette Waite, Assistant Superintendent for Human Resources be appointed as Civil Service Hearing Officer.

U. APPOINTMENT OF SUPERINTENDENT’S HEARING OFFICERS

BE IT RESOLVED, that Dr. Bridgette Waite, Assistant Superintendent for Human Resources and Mary Stephens, effective upon appointment, Assistant Superintendent for Curriculum and Instruction be appointed to act as the Superintendent’s Hearing Officers and to report the findings to the Superintendent of Schools for action.

V. APPOINTMENT OF DISTRICT EMERGENCY COORDINATOR

BE IT RESOLVED, that Olivia T. Buatsi, Assistant Superintendent for Finance and Operations be appointed as the District Emergency Coordinator.

4S – 4V

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Carol Seehof

Motion **CARRIED YES: 7 | NO: 0**

W. APPOINTMENT OF DISTRICT RECORDS ACCESS OFFICER

BE IT RESOLVED, that Melissa Durnin, District Clerk be appointed as the District Records Access Officer.

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Christopher Nehring

Name	Yes	No
Wendy Canestro		X
Caroline Fanning		X
Lisa Johnson	X	
Leslie Kretz	X	
Megan Messmann		X
Christopher Nehring	X	
Carol Seehof	X	

Motion **CARRIED YES: 4 | NO: 3**

Intervening Motion to amend to change District Records Officer to Olivia Buatsi

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Megan Messmann

Vote For Carol Seehof	Yes	No
Wendy Canestro	X	
Caroline Fanning	X	
Lisa Johnson		X
Leslie Kretz		X
Megan Messmann	X	

Christopher Nehring		X
Carol Seehof		X

Motion **FAILED** YES: 3 | NO: 4

X. APPOINTMENT OF DISTRICT RECORDS RETENTION AND DISPOSITION OFFICER
 BE IT RESOLVED, that Melissa Durnin, District Clerk be appointed as the District Records Retention and Disposition Officer.

Y. APPOINTMENT OF PURCHASING AGENT
 BE IT RESOLVED, that Olivia T. Buatsi, Assistant Superintendent for Finance and Operations, be designated as the Purchasing Agent.

Z. APPOINTMENT OF MEDICAID COMPLIANCE ADMINISTRATOR
 BE IT RESOLVED, that the Board appoints the Director of Pupil Personnel Services and Special Education.

AA. APPOINTMENT OF MEDICAID COMPLIANCE OFFICER
 BE IT RESOLVED, that the Board appoints Christine Intrieri as Medicaid Compliance Administrator.

BB. APPOINTMENT OF HOMELESS LIAISON
 BE IT RESOLVED, that the Director for Pupil Personnel Services and Special Education is appointed Homeless Liaison.

4X – 4BB

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Carol Seehof

Motion **CARRIED** YES: 7 | NO: 0

CC. APPOINTMENT OF DIGNITY ACT COORDINATORS TABLED

BE IT RESOLVED, the following individuals are members of the Dignity Act Policy:
 Ms. Lurdez Berrios – AMHS – Assistant Principal
 Mr. Paul Duguay – EWMMS – Assistant Principal
 Ms. Kim Balducci – PAMES – Guidance Counselor

Ms. Debra Lee – NW – Social Worker
Ms. Jessenia Bermudez – NE – Social Worker

Motion to TABLE

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Megan Messmann

Motion **CARRIED YES: 7 | NO: 0**

DD. APPOINTMENT OF SECTION 504 HEARING OFFICER

BE IT RESOLVED, that the Director for Pupil Personnel Services and Special Education to be appointed Section 504 Hearing Officer.

EE. APPOINTMENT OF TITLE IX HEARING OFFICER

BE IT RESOLVED, that Dr. Bridgette Waite, Assistant Superintendent for Human Resources be appointed as Title IX Hearing Officer.

FF. APPOINTMENT OF ASBESTOS COMPLIANCE OFFICER

BE IT RESOLVED, that Mr. Alessandro L. Gallina, Director for Facilities be appointed as the Asbestos Compliance Officer.

GG. APPOINTMENT OF COORDINATOR OF HAZARDOUS MATERIALS

BE IT RESOLVED, that Mr. Alessandro L. Gallina, Director for Facilities be appointed as the Coordinator of Hazardous Materials.

HH. APPOINTMENT OF HEALTH AND SAFETY OFFICER

BE IT RESOLVED, that Mr. Alessandro L. Gallina, Director for Facilities be appointed as the Health and Safety Officer.

II. APPOINTMENT OF FIRE INSPECTOR

BE IT RESOLVED, that Kevin Herbst, be authorized to conduct fire inspections in all buildings and prepare fire inspection reports in cooperation with the Director for Facilities and the staff of the Amityville Union Free School for approval of the Superintendent of Schools and submission to the State Education Department at an annual fee of \$1,650.00.

JJ. ESTABLISH LIST OF IMPARTIAL HEARING OFFICERS

WHEREAS the Regulations of the Commission of Education of the State of New York, Part 200.2(e), July 13, 1998, mandates the establishment of a list of certified names and qualifications of Impartial Hearing Officers, therefore,

BE IT RESOLVED, that the names included in the list established and accessible on the New York State Impartial Hearing Officers (IHO) website may serve as Impartial Hearing Officers for the Amityville Union Free School District on a rotating basis.

KK. APPOINTMENT OF BOARD OF REGISTRATION

BE IT RESOLVED that qualified voters be appointed to the Board of Registration at the projected rate of \$19.00 per hour for Chief Inspectors and the New York State Minimum Wage Rate (Long Island) per hour for Election Poll Workers.

LL. ESTABLISH DISTRICT MILEAGE RATE

BE IT RESOLVED, that the mileage reimbursement rate for the 2024-2025 school year shall be at the IRS allowable rate.

MM. APPOINTMENT OF SCHOOL NUTRITION SERVICES

BE IT RESOLVED, that Whitson’s School Nutrition Corporation be designated as the Amityville Union Free School District food service management.

NN. FOSTER CARE LIAISON

BE IT RESOLVED, that the Director for Pupil Personnel Services and Special Education is appointed Foster Care Liaison.

OO. SCHOOL AID SPECIALISTS

BE IT RESOLVED, that School Aid Specialists be designated to provide financial management services at a fee structure of \$17,400.00 per year.

PP. HOURLY RATE FOR SUBSTITUTES

Substitute Clerical	\$21.00/hr
Substitute Custodians Grounds and Maintenance	\$21.00/hr

4DD – 4PP

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Carol Seehof

Motion **CARRIED YES: 7 | NO: 0**

5. DESIGNATIONS FOR THE 2024/2025 SCHOOL YEAR

A. DESIGNATION OF OFFICIAL BANK DEPOSITORIES

BE IT RESOLVED, that JPMorgan Chase, M&T Bank and Flushing Bank are designated as the official bank depositories.

B. DESIGNATION OF OFFICIAL NEWSPAPERS

BE IT RESOLVED, the approval of Designation of Official Newspapers are the *Amityville Record* and *Massapequa Post*. As an option/alternate, from time to time, *Newsday*.

C. DESIGNATION OF AUTHORIZED SIGNATORIES ON CHECKS

BE IT RESOLVED, the Board of Education designates the District Treasurer and Assistant Superintendent for Finance and Operations as authorized signatories on checks.

5A – 5C

Motion to Approve 1st	Motion to Approve 2nd
Leslie Kretz	Carol Seehof

Motion **CARRIED YES: 7 | NO: 0**

6. AUTHORIZATIONS FOR THE 2024-25 SCHOOL YEAR

A. AUTHORIZATION FOR BIND INSURANCE COVERAGE

BE IT RESOLVED, that Dr. Gina Talbert, Superintendent of Schools be authorized to Bind Insurance Coverage on behalf of the Amityville UFSD within budgetary appropriations after consultation with the Assistant Superintendent for Finance and Operations and District Legal Counsel, Guercio & Guercio, LLP.

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Megan Messmann

Motion **CARRIED YES: 7 | NO: 0**

B. AUTHORIZATION BOND REGISTRATION

BE IT RESOLVED, that the District Clerk be designated to act as Bond Registration Agent for handling transfers of various outstanding bonds which may be transferred from coupon-bearing bonds.

C. AUTHORIZATION CERTIFICATION OF PAYROLLS

BE IT RESOLVED, that Dr. Gina Talbert, Superintendent of Schools be authorized to certify payroll.

D. AUTHORIZATION FISCAL OFFICER FOR SOCIAL SECURITY REPORTS

BE IT RESOLVED, that Olivia T. Buatsi, Assistant Superintendent for Finance and Operations be authorized to act as fiscal officer for the social security reports.

E. AUTHORIZATION INVEST DISTRICT FUNDS

BE IT RESOLVED, that Michael, T. Kearns, District Treasurer be authorized to invest district funds in accordance with policy established by the Board of Education.

F. AUTHORIZATION OPENING OF BIDS

BE IT RESOLVED, that Olivia T. Buatsi, Assistant Superintendent for Finance and Operations be designated as the person responsible for the opening of bids.

G. AUTHORIZATION PETTY CASH FUNDS

BE IT RESOLVED, that the following Petty Cash Funds are authorized:

<u>LOCATION</u>	<u>AMOUNT</u>	<u>PERSON RESPONSIBLE</u>
Northeast Elementary School	\$100	Principal
Northwest Elementary School	\$100	Principal
Park Avenue Memorial Elementary School	\$100	Principal
Edmund W. Miles Middle School	\$100	Principal
Amityville Memorial High School	\$100	Principal
Central Administration Office	\$100	Asst. Superintendent for Finance & Operations

H. AUTHORIZATION BUDGET TRANSFERS

BE IT RESOLVED, that Dr. Gina Talbert, Superintendent of Schools, is designated as the person responsible to approve budget transfers.

6B – 6H

Motion to Approve 1st	Motion to Approve 2nd
Carol Seehof	Megan Messmann

Motion **CARRIED YES: 7 | NO: 0**

I. RE-ADOPTION OF BOARD POLICIES & CODE OF CONDUCT

BE IT RESOLVED, that the Board of Education hereby re-adopts **all policies** and Code of Conduct in

effect during the previous year for the 2024-2025 school year. **AMENDED**

Amended to take out all policies and keep Code of Conduct

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Christopher Nehring

Motion **CARRIED YES: 7 | NO: 0**

J. RE-ADOPTION OF THE PURCHASING POLICY

BE IT RESOLVED, that the Board of Education hereby re-adopts the purchasing policy for the 2024-2025 school year.

6I – 6J

Motion to Approve 1st	Motion to Approve 2nd
Christopher Nehring	Caroline Fanning

Motion **CARRIED YES: 7 | NO: 0**

K. BOARD OF EDUCATION MEMBERSHIPS

BE IT RESOLVED, that the Board of Education hereby renews membership with the following associations for the 2024-25 school year:

- Nassau-Suffolk School Boards Association, Inc. : \$3,900
- New York State Caucus of Black School Board Members :\$400
- New York State School Boards Association (NYSSBA) :\$12,200
- Reform Educational Financing Inequities Today (REFIT): \$600
- National Councils of School Board Members (National Black Council):\$900
- National Councils of School Board Members (National Hispanic Council):\$200

Motion to Approve 1st	Motion to Approve 2nd
Leslie Kretz	Carol Seehof

Motion **CARRIED YES: 7 | NO: 0**

7. BONDING OF PERSONNEL FOR THE 2024-2025 SCHOOL YEAR

A. BONDING OF PERSONNEL

BE IT RESOLVED, that the individuals holding the named positions are bonded as follows:

A. School District Treasurer	\$1,000,000
B. Assistant Superintendent for Finance and Operations	\$1,000,000
C. Assistant Superintendent for Curriculum and Instruction	\$1,000,000
D. Assistant Superintendent for Human Resources	\$1,000,000
E. Claims Auditor	\$1,000,000
F. Superintendent of Schools	\$1,000,000
G. All other personnel covered by a blanket bond	\$ 100,000

Motion to Approve 1st	Motion to Approve 2nd
Megan Messmann	Christopher Nehring

Motion **CARRIED YES: 7 | NO: 0**

8. SPECIAL EDUCATION COMMITTEE APPOINTMENTS FOR THE 2024-2025 SCHOOL YEAR

A. APPOINTMENT OF CSE/CPSE SUBCOMMITTEES AND COMMITTEES

BE IT RESOLVED, that the following serve on the CSE/CPSE Sub-Committees and Committees on Special Education.

<u>POSITION</u>	<u>MEMBER</u>
Director for PPS/Special Education	Chairperson
Assistant Administrator/Director for PPS/Special Education	Chairperson
Psychologist- High School	Chairperson
Psychologist- Middle School	Chairperson
Psychologist- Park Avenue Elementary	Chairperson
Psychologist- Northwest Elementary	Chairperson
Psychologist- Northeast Elementary	Chairperson
Psychologist- District-Wide	Chairperson

AND WHEREAS authorization to designate or assign teachers be granted to Committee as needed.

In addition to the above listed appointment, individuals who fulfill the following qualifications shall be members of this committee:

- a) A certified or licensed professional designated by the agency that is responsible for the child from ages birth through two in the early intervention systems (within the county), if any; and
- b) A certified or licensed professional designated by the county, and
- c) The parents or legal guardian of the child with a disability or suspected of having a disability, and
- d) A regular education teacher (if the child is, or may be, participating in the regular education environment), and
- e) A special education teacher, or related service provider, of the child.

B. APPOINTMENT OF IMPARTIAL HEARING OFFICER

BE IT RESOLVED, the Board of Education authorizes the Board President to appoint an impartial hearing officer for the due process hearings.

C. RESOLUTION OF DUE PROCESS ISSUES PRIOR TO IMPARTIAL HEARINGS

BE IT RESOLVED, the Board of Education authorizes the Director for Pupil Personnel Services and Special Education to resolve due process complaints prior to the commencement of impartial hearings.

8A – 8C

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Carol Seehof

Motion **CARRIED YES: 7 | NO: 0**

9. FUNDING FOR THE 2024-2025 SCHOOL YEAR

A. STATE AND FEDERAL FUNDING

BE IT RESOLVED, that from time to time annual outside funding becomes available to the Amityville Union Free School District through Federal and State legislative acts, including, but not necessarily limited to:

- Individuals with Disabilities Education Improvements Act (IDEA)
 - Section 611
 - Section 619
- Consolidated Title Grants, including but not necessarily limited to
 - Title I, Parts A & D
 - Title II, Part A
 - Title III, Part A, LEP

- Title III Immigrant
- Title IV, SSAE- Student Support and Academic Enrichment Grant
- Universal Pre-K
- Empire Grant

WHEREAS application for such funding requires action by the Board of Education – both to apply for and to accept these funds,

THEREFORE BE IT RESOLVED, that the Board of Education of the Amityville Union Free School District authorizes and empowers Dr. Gina Talbert, Superintendent of Schools to apply for such funding. However, only the Board of Education shall accept such funding and the Superintendent of Schools shall provide the Board of Education with all documentation and information in an expeditious manner for the Board of Education to properly discharge its official duties regarding accepting and the use of such funding.

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Christopher Nehring

Motion **CARRIED YES: 7 | NO: 0**

10. BOARD OF EDUCATION COMMITTEES FOR THE 2024-2025 SCHOOL YEAR

A. APPOINTMENT OF POLICY COMMITTEE

BE IT RESOLVED, three members of the Board of Education and Dr. Gina Talbert, Superintendent of Schools are appointed to serve on the Policy Committee for the purpose of reviewing the District Policy Manual and revisions in compliance with the New York State School Law for approval of the Board of Education. (Wendy Canestro, Lisa Johnson, Christopher Nehring)

The Board of Education hereby authorizes the re-adoption and continuation of the District’s Policies currently approved.

B. APPOINTMENT OF SAFETY COMMITTEE

BE IT RESOLVED, Mr. Alessandro Gallina, Director for Facilities, two Board Members, President of the ATA and an ATA representative from each building are appointed to serve as members of the Safety Committee. (Carol Seehof, Megan Messmann)

C. APPOINTMENT OF WELLNESS COMMITTEE

BE IT RESOLVED, that Mr. Evan Farkas, Director for Physical Education, Health and Athletics, two Board Members, Principals, Nurses and two teachers are appointed to serve as members of the Wellness Committee. (Leslie Kretz, Caroline Fanning)

D. APPOINTMENT OF AUDIT COMMITTEE

BE IT RESOLVED, the Board of Education is appointed to serve as members of the Audit Committee. (Entire Board)

10A – 10D

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Leslie Kretz

Motion **CARRIED YES: 7 | NO: 0**

11. CELL PHONE ASSIGNMENT FOR THE 2024-2025 SCHOOL YEAR

A. ASSIGNMENT OF CELL PHONES FOR DISTRICT EMPLOYEES

BE IT RESOLVED, the list of employees issued district cell phones for the purpose of their official employment responsibilities as follows:

Cell phones have been assigned as listed below:

- Maintenance Foreman
- Grounds Foreman
- District Messenger
- District Clerk
- Board of Education President

Cell phones are available to the following on an **as needed basis**:

- Superintendent of Schools
- Assistant Superintendent for Curriculum & Instruction
- Assistant Superintendent for Finance & Operations
- Assistant Superintendent for Human Resources
- Director for Technology and Administrative Services
- Amityville Memorial High School Principal
- Edmund W. Miles Middle School Principal
- Park Avenue Memorial Elementary School Principal
- Northwest Elementary School Principal
- Northeast Elementary School Principal
- Summer Athletics

Motion to Approve 1st	Motion to Approve 2nd
Wendy Canestro	Leslie Kretz

NAME	YES	NO
Lisa Johnson	X	
Carol Seehof	X	
Megan Messmann		X
Leslie Kretz	X	
Wendy Canestro		X
Caroline Fanning	X	
Christopher Nehring	X	

Motion **CARRIED YES: 5 | NO: 2**

12. BOARD OF EDUCATION MEETING DATES

Month	Regular Session	Regular Session	Combined Session (As needed)	WSBOCES Budget Vote 2025	AMBVTE 2025*
July	None	11 (Also Reorganization)			
August	14	28			
September	11	25			
October			23		
November			20		
December			11		
January			22		
February	12 (Budget)		26		
March	12 (Budget)		26		1 (Saturday) Budget Meeting
April	9	22* (Tuesday)			22 Tuesday
May	7	14			20-Tuesday
June	4	18			

*= Annual Meeting, Budget Vote & Trustee Election 2025

Motion to Approve 1st	Motion to Approve 2nd
Leslie Kretz	Wendy Canestro

Motion **CARRIED YES: 7 | NO: 0**

6. Adjournment

President Johnson makes a Motion to adjourn the meeting at 9:51 PM

Motion to Approve 1st	Motion to Approve 2nd
Carol Seehof	Wendy Canestro

Motion **CARRIED YES: 7 | NO: 0**

Respectfully submitted,

Minutes recorded & transcribed by:



Melissa Durnin
District Clerk