

APPROVED  
6/13/2012

**MINUTES**  
**Board of Education**  
**Amityville Union Free School District**  
**Amityville, NY 11701**  
**Special Meeting – May 2, 2012**  
**Park Avenue Memorial Elementary School – Auditorium – 7:00 PM**

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**LOCATION:** Park Avenue Memorial Elementary School - Auditorium

**IN ATTENDANCE:** Vice President Juliet Jordon-Thompson

2<sup>nd</sup> Vice President Lisa Johnson    Trustee Nathan King  
Trustee Kathleen Ward                    Trustee Ron Moss

**BOE ABSENT:** President Michele Sikhrangkur  
Trustee Mark Epps

**ALSO IN ATTENDANCE:** Dr. John R. Williams, Superintendent of Schools  
Dr. William Fanning-Interim Asst. Supt. Finance & Operations  
Dr. Mary Kelly-Asst. Supt. Technology  
Dr. Stephen Neidell-Interim Asst. Supt. Human Resources  
Dr. Kathleen Gulbin – Asst. Supt. Curriculum & Instruction  
Mr. Ed. Mercurio, Plant Facilities Administrator

**COMMUNITY:** 9 Members present

**1. Meeting Called to Order** by Vice President Jordon-Thompson at 7:08 PM. .

- A. **Emergency Exit, No Smoking Statement** – *\*In the unlikely event of an emergency, you need to note that exits are clearly marked. Take a moment to note the exit nearest to where you are seated. \*Smoking is not allowed on school grounds. \*As a courtesy to others, please turn off cell phones and pagers during the meeting.*
- B. **Pledge of Allegiance**
- C. **Community Input Regarding Board Agenda Items Only**

**2. Board Action Recommended by the Board of Education**

- A. **Approval of Board Minutes** – None
- B. **Board Action Recommended by Board Policy Committee** – None
- C. **Board Action Recommended by Board of Education**

*Vice President Jordon-Thompson appointed Trustee Kathleen Ward as District Clerk Pro Tem*

Vice President Jordon-Thompson turned the meeting over to Dr. Williams. Dr. Williams explained that although tonight's meeting had been designated for the formal Budget Hearing, the Board had previously adopted the Budget for 2012/2013. Dr. Fanning reviewed the State Legislature's requirement that the Budget be adopted first.

Vice President Jordon-Thompson asked the community if there were any questions related to the Budget or Agenda Items. The following community members responded:

**Jeannette Santos, Amityville** – Mrs. Santos asked “not to cut things that would hurt children”.

**Ms. Dealy, Amityville** – Ms. Dealy asked questions about the Summer School Principals. It was explained that Summer School at the Elementary level would be for three weeks and there would be a different principal each week, working four day per week. In response to a question about the 21<sup>st</sup> Century grant, Dr. Neidell explained that the District was awaiting issuance of the RFP for the grant renewal. However, the District wanted to make sure that if renewed, we would be

ready to go. L. Milan, Director and the company that conducts the grant evaluation would be responding to the RFP.

**Jeannette Santos, Amityville** – Mrs. Santos asked if the appointments say “pending grant approval”. It was confirmed that the resolutions were contingent upon receiving the grant.

As there were no further questions, Vice President Jordon-Thompson moved on with review of the May 9<sup>th</sup> Agenda.

**1. Review Draft of Regular Agenda for May 9, 2012**

Trustee Johnson noted that the minutes for March 29 had to be corrected. Trustee Ward advised that she would check the minutes and advise Mrs. O’Neill.

2B-1 – Discussion of Policy Review of the District Code of Conduct.- Dr. Kelly explained the factors that impacted the policy which included the Guardian of Education (NYU) program regarding the disproportionality of suspension of Special Education students, the structure of the Code and how it addressed various student needs as well as the fact that the Dignity of All Students Act, effective in July, 2012 would need to be incorporated into the policy. She advised that the committee included members of Administration, AMHS Student, Parents and Community members and was reviewed by ATA, Academic Council, Superintendent Cabinet, ATA Board and the Attorneys. Dr. Kelly advised that three specific areas were addressed:

1. The need to be proactive vs. reactive.
2. The need to have a range of responses which took into consideration the age of the students as well as the circumstances of the infraction
3. Consequences for the levels of infractions taking into consideration repeat offenders.

Dr. Kelly confirmed for Trustee King that the policy would be implemented for the 2012/2013 school year after the Board conducts the three readings of the policy. Trustee Moss requested that any training that takes place on the new policy would be extended to the Board.

2B-2 – Vice President Jordon-Thompson asked for an explanation of the RTI (Response to Intervention) Policy. Dr. Gulbin reviewed the levels of intervention (Tier II, Tier III) which included data on the number of minutes per week and the review of progress reports. She explained the difference between AIS (Academic Intervention Services) which are more structured and predominantly used in the High School while RTI is focused on Middle School Students. Either AIS or RTI is used prior to a referral for Special Education Services in most cases. 2<sup>nd</sup> Vice President Johnson asked about the timing of parent notification and Dr. Gulbin advised that the parents are notified as soon as the student is identified as needing the services.

Trustee King asked how the process works with ELL students and ELL student requirements in general. Dr. Gulbin advised that the RTI team consists of the ESL teacher, Bi-lingual Psychologist or Social Worker. 21<sup>st</sup> Century offers parent education. The various schools have events where translators are available. Dr. Gulbin said that the ESL Director has talked about the potential for a sub committee of the APTC specifically for ELL parents. Dr. Williams commented on the ESL Summer School and the Parent/Child Home visit program primarily at Northeast.

3A-1 – Relocation of 3<sup>rd</sup> grade to Northwest – Dr. Williams advised that Administration met with the teachers the previous weeks and heard their comments and concerns. Issues were primarily surrounding availability of Smartboards and other tools that they have had access to at PAMES. The teachers were also concerned about the operation of lunch periods, available space for music and art pull-outs, transportation and parking. 2<sup>nd</sup> Vice President Johnson asked about

the functionality of the portables due to their age. Trustee King inquired about the load on the floors in the portables. Dr. Williams advised that the portables are in good shape. No evidence of vandalism and the cat problem has been eliminated. Mr. Mercurio said that an architect had attested to structural stability. He advised that if the move is approved, his plan would be to start any preparation on July 1<sup>st</sup> and would be ready for the new school year. Dr. Williams advised that there is a parent meeting scheduled for Monday, May 7<sup>th</sup> at Northwest to answer questions regarding the move.

Jeannette Santos asked if the portables that were in place in PAMES in 1988 were sold. Dr. Williams advised he was unable to answer that question.

As there were no further questions or comments, Vice President Jordon-Thompson moved on with the agenda for tonight.

**D. Audit Committee – TBD**

**3. Board Action Recommended by the Superintendent**

**A. Superintendent – None**

**B. Personnel**

1. Resignation: Assistant Principal/MS – Lindenfeld, S.
2. Leave of Absence W/O Pay: Art Teacher/HS – Keaveny, N.
3. Leave Replacement Appointment: Music Teacher/MS – Ramirez-Giglio, E.
4. Appointment: Elementary Summer School 2012 – Principal – Hutcherson, R.
5. Appointment: Elementary Summer School 2012 – Principal – Bullis, S.
6. Appointment: Elementary Summer School 2012 – Principal – Reveiz, E.
7. Appointment: Secondary Summer School 2012 – Principal – Agostino, J.
8. Appointment: Math Curriculum Writing Teacher – Thomas, L.
9. Appointment: Math Curriculum Writing Teacher – Ianotta, L.
10. Appointment: Math Curriculum Writing Teacher – Tortorici, H.
11. Appointment: Math Curriculum Writing Teacher – Reddin, M.

**MOTION to APPROVE** Agenda Items 3B-1 through 3B-11 made by 2<sup>nd</sup> Vice President Johnson, seconded by Trustee Moss. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 5 Yes, 0 No, 0 Abstain.

**C. Business and Finance**

**1. Property Tax Report Card**

**MOTION to APPROVE** Agenda Item 3C-1 made by 2<sup>nd</sup> Vice President Johnson, seconded by Trustee Moss. **Discussion:** Dr. Fanning explained the report card as it relates to the budget. **Motion CARRIED:** 5 Yes, 0 No, 0 Abstain.

**2. Transportation Waiver Request**

**MOTION to TABLE** Agenda Item 3C-2 made by 2<sup>nd</sup> Vice President Johnson, seconded by Trustee Moss. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 5 Yes, 0 No, 0 Abstain.

**C. Business and Finance (cont'd):**

3. Accept Donation

**MOTION to APPROVE** Agenda Item 3C-3 made by 2<sup>nd</sup> Vice President Johnson, seconded by Trustee Moss. **Discussion:** Floor opened for discussion. **Motion CARRIED:** 5 Yes, 0 No, 0 Abstain.

**D. Monthly Finance Report** – None

**E. CSE & CPSE Action/Meetings** – None

**F. Curriculum and Instruction**

1. Approval of Conferences – Items 1 through 11

**MOTION to APPROVE** Agenda Item 3F-1/1 through 3F-1/11 made by 2<sup>nd</sup> Vice President Johnson, seconded by Trustee Moss. **Discussion:** Dr. Fanning responded to questions regarding 3F-1/3. The ballot will have the budget proposition on one side and the candidates for trustee positions on the other side. Election workers will be trained on that fact and will explain the ballots to voters. In addition, there will be signs located around the polling area pointing out the fact that the ballot has two sides. **Motion CARRIED:** 5 Yes, 0 No, 0 Abstain.

**G. Data and Technology** – None

**H. 21<sup>st</sup> Century Community Learning Center** – None

4. **Reports**

**A. Legal Counsel for the District** – None

**B. Superintendent of Schools** – Dr. Williams announced that there is no scheduled performance for the May 9 meeting. Mr. Ray Velez will make a presentation to the Board on that evening.

2nd Vice President Johnson provided the Board with a copy of the spreadsheet she created as a result of her research into various Districts and how they conduct Board officer elections. She will also provide the spreadsheet via e-mail.

Vice President Jordon-Thompson asked for comments regarding non agenda items. Mr. Forman advised that the Girls Track Team has been recognized as Scholar Athletes.

**MOTION to RECESS to Executive Session at 8:25 PM** for Particular Persons and Review of Contracted Audit Services made by 2<sup>nd</sup> Vice President Johnson, seconded by Trustee Moss. **Motion CARRIED:** 5 Yes, 0 No, 0 Abstain.

Respectfully submitted,

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Kathleen Ward, District Clerk Pro Tem

**EXECUTIVE SESSION** called to order by Vice President Jordon-Thompson at 8:27 PM.  
**LOCATION:** Park Avenue Memorial Elementary School - Auditorium

## Special Meeting Minutes – May 2, 2012

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**IN ATTENDANCE:** Vice President Juliet Jordon-Thompson  
2<sup>nd</sup> Vice President Lisa Johnson    Trustee Nathan King  
Trustee Kathleen Ward                      Trustee Ron Moss

**BOE ABSENT:** President Michele Sikhrangkur  
Trustee Mark Epps

**ALSO IN ATTENDANCE:** Dr. John R. Williams, Superintendent of Schools  
Dr. William Fanning-Interim Asst. Supt. Finance & Operations  
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Dr. Stephen Neidell-Interim Asst. Supt. Human Resources  
Dr. Kathleen Gulbin – Asst. Supt. Curriculum & Instruction

*Dr. Gulbin left at 8:30 PM and returned at 8:32 PM.*

**ACTION TAKEN:** None

Respectfully submitted,

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Kathleen Ward, District Clerk Pro Tem

**MOTION to RESUME Open Session at 9:11 PM** made by 2<sup>nd</sup> Vice President Johnson, seconded by Trustee Moss. **Motion CARRIED:** 5 Yes, 0 No, 0 Abstain.

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**MOTION to AMEND Agenda to include Agenda Item 3B-12** – Appointment of Acting Assistant Principal at EWMMS made by 2<sup>nd</sup> Vice President Johnson, seconded by Trustee Moss. **Motion CARRIED:** 5 Yes, 0 No, 0 Abstain.

**MOTION to APPROVE Agenda 3B-12** – Appointment of Acting Assistant Principal at EWMMS made by 2<sup>nd</sup> Vice President Johnson, seconded by Trustee Moss. **Motion CARRIED:** 5 Yes, 0 No, 0 Abstain.

**MOTION to ADJOURN** Special Meeting at 9:14 PM made by 2<sup>nd</sup> Vice President Johnson, seconded by Trustee Moss. **Motion CARRIED:** 5 Yes, 0 No, 0 Abstain.

Respectfully submitted,

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Kathleen Ward, District Clerk Pro Tem